

In the allocated time for public questions before the meeting commenced no questions were asked.

MINUTES

(To be approved at the next meeting)

Warlingham Parish Council

MINUTES OF THE MEETING OF WARLINGHAM PARISH COUNCIL HELD ON 05 DECEMBER 2007 AT WARLINGHAM VILLAGE HALL, LIMPSFIELD ROAD, WARLINGHAM.

PRESENT: Cllr Richard Mascall (in the chair)
Cllr Alan Gristwood Cllr Arthur Haley
Cllr Martin Haley Cllr Ray James
Cllr Sarah Morrow Cllr Simon Morrow
Cllr Wendy Pursehouse Cllr Philip Wragg

IN ATTENDANCE Gina Caunt

07/369. APOLOGIES None
Cllr Simon Bold and Cllr Mike Weighill - absent

07/370. DECLARATIONS OF INTEREST

a. Changes to Councillor registered financial and other interests - None

b. Declarations of interest in items on the agenda

Cllrs Sarah Morrow, Simon Morrow and Ray James declared a prejudicial interest and Philip Wragg a personal interest in agenda item 6c All Saints Churchyard. Cllrs Richard Mascall and Wendy Pursehouse declared a prejudicial interest in agenda item 6c Warlingham Christmas Lights.

07/371. MINUTES

The minutes of the meeting held on 07 November 2007 had been circulated and were signed by the Chairman as a true record.

07/372. MATTERS ARISING

Vitality of Warlingham as a shopping destination

Letters are in the process of being produced and will be hand delivered by Cllr James to all traders in the Warlingham Village Green area.

07/373. PLANNING

a. Report on the planning committee meetings of 13 November and 04 December 2007

At the meeting held on 13 November sixteen applications were considered and two objections were lodged. At the meeting held on 04 December nine applications were considered and five objections were lodged.

b. Planning meeting dates for 2008

The next planning meeting will be held on 18 December 2007. The first meeting of 2008 will be on 8 January and meetings will be held every 3rd Tuesday throughout the year.

07/374. FINANCE

a. Payments: The following payments were authorised.

Warlingham Village Hall (hire for 5 Dec)	£30.00
Harman Atwood Charities (hire for 13 Nov and 4 Dec)	7.20
Gina Caunt (clerk salary for November)	502.21
Surrey County Council (clerk pension for November)	86.32
HM Revenue & Customs (tax and n.i)	120.35
Gina Caunt (expenses)	43.88
The Royal British Legion Poppy Appeal	16.50
Viking Direct (ink cartridges)	52.88

SLCC (annual membership)	102.00
Richard Mascall (travelling expenses to conference)	27.20
Warlingham Flute Band (Remembrance Sunday service)	100.00
Hi Bounce (Public address for Remembrance Sunday service)	50.00

b. Grant scheme 2007/2008

Prior to the meeting when Councillors considered the applications, Councillors declared the following prejudicial interests:

Cllr Gristwood –Warlingham & District Horticultural Society

Cllr A Haley –Warlingham & District Horticultural Society

Cllr M Haley –Warlingham Allotment Garden Association and Warlingham & District Horticultural Society

Cllr James - Warlingham & District Horticultural Society

Cllr Si Morrow –Warlingham Sports Club

Cllr Pursehouse - Blanchmans Farm Nature Reserve and Warlingham Fair

Twelve applications were received and **it was RESOLVED to award the following and to authorise the drawing of the cheques at this meeting.**

Warlingham Allotment Garden Association £50, Blanchmans Farm Nature Reserve £370, Surrey Crimestoppers £10, East Surrey Community Mediation £10,

Warlingham Fair £360, 1st Warlingham Friends of Guiding £610, Warlingham & District Horticultural Society £250, Warlingham May Queen £120, Warlingham Sports Club £590, St Christopher's Church £180, St Leonard's Church £450 and Tandridge Voluntary Service Council £50

Cllr Simon Morrow proposed and **it was RESOLVED to discuss the Grant process for future years at the next meeting in January 2008.**

c. Annual request for funding for All Saints Churchyard and the Village Christmas Lights.

Cllrs Sarah Morrow, Simon Morrow and Ray James left the meeting whilst All Saints Churchyard grant request was discussed. **It was RESOLVED to award All Saints Churchyard £1250.**

Cllrs Sarah Morrow, Simon Morrow and Ray James returned to the meeting. Cllrs Richard Mascall and Wendy Pursehouse left the meeting whilst Warlingham Christmas Lights grant request was discussed. **It was RESOLVED to award Warlingham Christmas Lights £1000.**

Cllrs Richard Mascall and Wendy Pursehouse returned to the meeting.

It was RESOLVED to authorise the drawing of the cheques at this meeting.

d. Conclusion of audit for year ended 31 March 2007

i. BDO Stoy Hayward has concluded the audit for the year ended 31 March 2007. **It was RESOLVED that the Council approve and accept the Annual Return.**

ii. The auditors raised the issue that the Council should consider obtaining a valuation of the Common Land and this was discussed and **it was RESOLVED that the cost of a land valuation was not justified because the Council do not intend to sell the land.** The auditors raised the issue that the Fidelity Guarantee cover appears to be insufficient at certain times of the year when the bank balance exceeds £50,000. **It was RESOLVED that the Clerk enquires with our Insurers the cost of increasing the fidelity cover.**

e. Members allowances for 2008/2009

It was **RESOLVED to continue the Members' Allowance scheme and review in December 2008.**

f. Draft budget for 2008/2009

The draft budget was circulated to all Councillors. Councillors are to give their budget proposals to the Chairman by the end of the year. The Chairman and vice-chairman will produce a budget that which will be presented for approval at the January 2008 meeting.

g. Clerk's pay increase

The National Joint Council for Local Government Services has reached agreement on rates of pay applicable from 1 April 2007. NALC and SLCC jointly recommend that the salary scales be adjusted in accordance with the new spinal column points. The Clerk's contract states that a first increment is payable on 1 April 2007 and this was agreed.

It was RESOLVED that this agenda item be moved to the end of the meeting and that members of the public and press be excluded from the Chamber when discussion takes place because the item is of a confidential nature.

07/375. PARISH PLAN

A series of meetings are being held on particular issues including cleaning and greening ideas, village vitality, vitality of shops, planning and development and parking and traffic. The final draft is to be produced early next year and will be distributed to stakeholders including Member of Parliament, County Councillor, District Councillors, Parish Council and voluntary organisations. The final meeting will be at the end of January and the final Parish Plan document will be available shortly after that.

07/376. WARLINGHAM APPEARANCE

a. Planted area outside 415 Limpsfield Road

Marc Harding from Surrey Highways is to arrange for a maintenance engineer to look at the planted area where it floods onto the pavement. Peter Cheesewright has advised that he is not prepared to drill holes into the planted area.

b. Warlingham signs

The Chairman is to attend the next Local Committee meeting. County Cllr David Hodge has requested to see a copy of the design for the signs and a proposed location map

c. Roadside barriers

Highways have advised that although the railings are bent they pose no safety hazard and with budget restrictions are unable to consider replacement railings at this time.

It was RESOLVED that this agenda item be moved to the end of the meeting and that members of the public and press be excluded from the Chamber when discussion takes place because the information is commercially sensitive.

The Parish Council accepted the quotation received from John A Murray.

07/377. BUS SERVICE IMPROVEMENTS – WARLINGHAM SHUTTLE BUS

The Metrobus service is up and running. Posters have been displayed, pocket timetables handed out by Metrobus. Leaflet bundles were given to Councillors for door to door distribution.

07/378. YOUTH FACILITIES

The Clerk is awaiting dates from John Trend for the interviews of the three applicants. The agreement has been requested.

07/379. MINT WALK

PC Gina Reed and colleagues have been working on the problems in Elm Road and the Police have taken some steps.

07/380. REMEMBRANCE SUNDAY

The event went very well and a working group follow up meeting has been held with points noted to improve next year. Congratulations were expressed to the Committee.

07/381. HAMSEY GREEN RECREATIONAL CHILDREN'S PLAYGROUND

A picture of the play equipment recommended by the parish council working group was circulated to all Councillors. Jonathon Bruce advised Cllr Simon Morrow that in the next two to three years much of the District's play equipment will need to be replaced and a programme is being put together. The Parish Council will hopefully

be near the top of the list because we will be contributing to the cost. The Clerk is to send Jonathon Bruce a copy of the play equipment chosen and ask him to let us know when the programme will go ahead.

07/382. SEARCH FOR VOLUNTEERS

To date four replies have been received following the letter sent by the Parish Council.

07/383. CAR PARKING

Warlingham Rugby Football Club has invited Councillors to go to the Club on a Sunday to discuss the parking issues. The Chairman will arrange and attend along with Cllr James. Cllr Wragg has obtained copies of Land Registry plans confirming that Somerfields do not own the forecourt in front of the shop and Kens Autos ownership appears to include the forecourt area. The District Council Parking Service Manager has advised that parking on the pavement outside Somerfields is not a parking offence, but if obstruction is caused to pedestrians and wheel chair users then the Police can issue a fixed penalty notice. The Clerk is to ask Highways to replace the bollard knocked down earlier this year outside Somerfields and to ask the District Council Parking Services about rules when parking adjacent to disabled bays.

07/384. WARLINGHAM CAR PARK LIGHTING

Alan Greening has advised that the District Council is looking at funding the balance of £1600 for the low level lighting bollards on the approach road to Warlingham car park.

07/385. OUTSIDE BODIES

a. Reports of meetings attended.

Cllr Arthur Haley attended a meeting of Tandridge Access Group, Cllr Pursehouse attended the Blanchmans Farm AGM and the Chairman and Clerk attended the SLCC Regional Conference.

07/386. WARLINGHAM ROADS, SIGNS AND DRAINS IN NEED OF REPAIR

- a. Church Road junction with Limpsfield Road water collects after rain fall.
- b. Redvers Road junction Leas Road pothole and blocked gully.

07/387. CORRESPONDENCE

None

The meeting closed at 9.40pm

NEXT MEETING 09 January 2008

Signed.....Date.....

MINUTES

Warlingham Parish Council

**MINUTES OF THE MEETING OF WARLINGHAM PARISH COUNCIL
PLANNING COMMITTEE HELD ON 13 NOVEMBER 2007 AT THE MISSION
ROOM, CHAPEL ROAD, WARLINGHAM.**

PRESENT: Cllrs Alan Gristwood, Ray James, Sarah Morrow (until 19:30), and Mike Weighill.

1. ELECTION OF CHAIRMAN FOR THIS MEETING

The meeting opened at 19:00. Cllr James proposed and Cllr Morrow seconded that Cllr Weighill be elected Chairman. RESOLVED that Cllr Weighill be elected Chairman for this meeting.

2. APOLOGIES

Cllr Philip Wragg

3. DECLARATIONS OF INTEREST IN ITEMS ON AGENDA

Cllr James declared a prejudicial interest in applications TA/2007/1736 and TA/2007/1739 and left the meeting when discussion of these applications took place.

4. MINUTES of the previous planning meeting

The minutes of the meetings held on October 17th and on October 23rd were approved.

5. PUBLIC QUESTIONS

There were none

6. PLANNING

a. Current applications. The applications listed in appendix 'A' were discussed and the action indicated was agreed.

The meeting closed at 20:00

NEXT MEETING 4 December 2007

Signed.....Date.....

Appendix A WARLINGHAM PARISH COUNCIL PLANNING LIST FOR 13 NOV 2007

2007/1538 - not considered (no plans available)
Erection of two dormer windows to rear roofslope.

2007/1633 - no objection GARAGES, REAR OF 57-59 SUNNYBANK, WARLINGHAM DEMOLITION OF GARAGES. ERECTION OF 6 X 3-BED SEMI DETACHED DWELLINGS TOGETHER WITH ACCESS ROAD FROM CRANMER CLOSE WITH ASSOCIATED BIN STORES, SHEDS & PARKING (12 SPACES).

2007/1648 - no objection CREWES COTTAGE, CREWES LANE, DEMOLITION OF SINGLE STOREY SIDE EXTENSION. ERECTION OF SINGLE STOREY SIDE EXTENSION AND BAY WINDOW TO REAR ELEVATION.

2007/1650 - no objection 229, FARLEIGH ROAD, CONVERSION OF GARAGE TO FORM ANCILLARY ACCOMMODATION TO MAIN DWELLING WITH INSERTION OF ROOFLIGHTS TO SIDE ROOFSLOPES AND WINDOWS AND DOOR TO SIDE AND REAR ELEVATIONS.

2007/1654 - no objection LAND TO WEST OF FARLEIGH ROAD, ERECTION OF DETACHED HOUSE. (APPLICATION FOR A CERTIFICATE OF APPROPRIATE ALTERNATIVE DEVELOPMENT)

2007/1657 - no objection 75 FARLEIGH ROAD, DEMOLITION OF GARAGE. ERECTION OF SIDE/REAR EXTENSION.

2007/1681 - Objection 116 WESTHALL ROAD, DEMOLITION OF BUNGALOW. ERECTION OF 2 X 4-BED DETACHED HOUSES WITH ACCESS ONTO WESTHALL PARK.

2007/1688 - Objection : 14 - 20, BLANCHMANS ROAD, DEMOLITION OF HOUSES. ERECTION OF 14 DWELLINGS COMPRISING OF 8 MAISONNETTES AND 6 TERRACED UNITS WITH PARKING AND ACCESS. (OUTLINE)
WARLINGHAM TJ

2007/1691 - no objection 3, CREWES AVENUE, ERECTION OF SINGLE STOREY REAR EXTENSION.

2007/1692 - no objection
27, CREWES AVENUE, ERECTION OF CONSERVATORY TO REAR ELEVATION.

2007/1718 - no objection 3, BLANCHMANS ROAD, ERECTION OF DORMER WINDOW TO REAR ROOF SLOPE TO FACILITATE CONVERSION OF LOFT TO HABITABLE ROOMS.

2007/1676 - no objection GREENSLEEVES, BUTTERFLY WALK, ERECTION OF SINGLE STOREY EXTENSION TO GARAGE TO FORM AN ADDITIONAL BAY.

2007/1736 - no objection 14, RIDLEY ROAD, ERECTION OF PART 2 STOREY, PART FIRST FLOOR REAR EXTENSION.

2007/1739 - no objection 14, RIDLEY ROAD, ERECTION OF PART SINGLE STOREY/2-STOREY REAR EXTENSION WITH 4 REAR DORMER WINDOWS.

2007/1764 - no objection SWALLOWS, 252 FARLEIGH ROAD, ERECTION OF 1 FRONT & 2 REAR DORMER WINDOWS.

2007/1781 - not considered (no plans available) 1 PARSONAGE CLOSE, ALTERATIONS TO AND EXTENSION OF ROOF TO FORM GABLE ENDS. ERECTION OF 3 DORMER WINDOWS TO REAR ROOFSLOPE AND INSERTION OF 3 ROOF LIGHTS TO FRONT ROOFSLOPE. (CERTIFICATE OF LAWFULNESS FOR A PROPOSED DEVELOPMENT) WARLINGHAM RME

MINUTES

Warlingham Parish Council

**MINUTES OF THE MEETING OF WARLINGHAM PARISH COUNCIL
PLANNING COMMITTEE HELD ON 04 DECEMBER 2007 AT THE
MISSION ROOM, CHAPEL ROAD, WARLINGHAM.**

PRESENT: Cllrs Ray James, Sarah Morrow, Mike Weighill and Philip Wragg.

1. ELECTION OF CHAIRMAN FOR THIS MEETING

Cllr James proposed and Cllr Morrow seconded that Cllr Weighill be elected Chairman. RESOLVED that Cllr Weighill be elected Chairman for this meeting.

2. APOLOGIES

Cllr Gristwood

3. DECLARATIONS OF INTEREST IN ITEMS ON AGENDA

Cllr James declared a prejudicial interest in application TA/2007/1736 & 1739 and left the meeting when discussion of this application took place.

4. MINUTES of the previous planning meeting

The minutes of the previous meeting held on 13 November had been circulated and were signed by the Chairman as a true record.

5. PUBLIC QUESTIONS

Two members of the public were present and raised concern and questions about application TA/2007/1736 and 1739

6. PLANNING

- a. Current applications.** The applications listed in appendix 'A' were discussed and the action indicated was agreed.

The meeting closed at 8.30pm

NEXT MEETING 18 December 2007

Signed.....Date.....

TA/2007/1813 **ACTION -** **OBJECTION** **TJ**
DEMOLITION OF EXISTING BUILDINGS. ERECTION OF BUILDING
CONSISTING OF 11 APARTMENTS WITH ASSOCIATED PARKING AND
ACCESS. (OUTLINE)
94 WESTHALL ROAD,WARLINGHAM

TA/2007/1804 **ACTION -** **NO OBJECTION** **RME**
DEMOLITION OF CONSERVATORY. ERECTION OF SINGLE STOREY REAR
EXTENSION AND FIRST FLOOR SIDE EXTENSION.
2 BURFIELD DRIVE, WARLINGHAM

TA/2007/1820 **ACTION -** **NO OBJECTION** **RME**
REPLACEMENT OF WINDOW WITH FRENCH DOOR TO SOUTH EAST ELEVATION
OF STAFF ACCOMMODATION BUILDING (LISTED BUILDING CONSENT)
3 THE WHITE LION,FARLEIGH ROAD,WARLINGHAM

TA/2007/1812 **ACTION -** **OBJECTION** **CAH**
DEMOLITION OF DWELLING AND OUTBUILDINGS. ERECTION OF 3
TERRACED HOUSES.
14 LANDSCAPE ROAD,WARLINGHAM

TA/2007/1807 **ACTION -** **OBJECTION** **TJ**
DEMOLITION OF CARE HOME AND OUTBUILDING. ERECTION OF 2 STOREY
BUILDING COMPRISING 8 X 2-BED FLATS WITH ASSOCIATED PARKING (8
SPACES).
LAND AT 99 WESTHALL ROAD, WARLINGHAM

TA/2007/1808 **ACTION -** **OBJECTION** **TJ**
DEMOLITION OF CARE HOME AND OUTBUILDING. ERECTION OF 2
DETACHED DWELLINGS INCORPORATING ACCOMMODATION IN THE ROOF
WITH GARAGING & PARKING.
LAND AT 99 WESTHALL ROAD, WARLINGHAM

TA/2007/1740 **ACTION -** **NO OBJECTION** **CAH**
DEMOLITION OF 2 STORAGE BUILDINGS. FORMATION OF 2 NETBALL COURTS
WITH 8 X 8M HIGH FLOODLIGHTS AND RELOCATION OF STORAGE BUILDING.
WARLINGHAM RUGBY CLUB GROUND,LIMPSFIELD ROAD,WARLINGHAM

TA/2007/1736/1739 **ACTION** **OBJECTION**
REVISED DRAWINGS
14 RIDLEY ROAD, WARLINGHAM

TA/2007/1897 **ACTION** **NO OBJECTION** **MJB**
FORMATION OF DROPPED KERB AND HARDSTANDING TO FRONT GARDEN.
4,BLANCHMANS ROAD,WARLINGHAM

APPEALS LODGED

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GROUND FOR OBJECTIONS:-

- | | | |
|-----------------------------|------------------------------|------------------------------|
| A Situated in MGB/AGLV | D Overcrowding/Overuse | G Increase in house category |
| B Outside development core | E Development precedent | H Access/Unmade Road |
| C Unneighbourly development | F Out of character with area | |