

In the allocated time for public questions before the meeting commenced, questions were asked about minutes on the web site, Annual Assembly minutes and inspection of trees on the Common land.

MINUTES

(To be approved at the next meeting)

Warlingham Parish Council

MINUTES OF THE MEETING OF WARLINGHAM PARISH COUNCIL HELD ON 04 JULY 2007 AT WARLINGHAM VILLAGE HALL, LIMPSFIELD ROAD, WARLINGHAM.

PRESENT: Cllr Richard Mascall (in the chair)
Cllr Simon Bold Cllr Ray James
Cllr Arthur Haley Cllr Martin Haley
Cllr Wendy Pursehouse Cllr Philip Wragg

IN ATTENDANCE Gina Caunt

07/285. APOLOGIES were received and noted from:
Cllr Alan Gristwood, Cllr Sarah Morrow and Cllr Simon Morrow.
Cllr Mike Weighill absent.

07/286. DECLARATIONS OF INTEREST

- a. Changes to Councillor registered financial and other interests - None**
- b. Declarations of interest in items on the agenda - None**

07/287. MINUTES

The minutes of the meeting held on 09 May 2007 had been circulated and were signed by the Chairman as a true record.

07/288. MATTERS ARISING

None

07/289. BUS SERVICE IMPROVEMENTS – WARLINGHAM SHUTTLE BUS

The Chairman proposed and it was RESOLVED to move to agenda item 11.

The meeting was suspended whilst Marcus Dode gave a short presentation.

Marcus Dode advised that in the three month trial period the service had been moderately used. The figures for April 2007 were a total of 167 passengers and for May 2007 a total of 188 passengers, June figures were not yet available from Buses 4 U. There were issues with the evening pick up point and it was felt more publicity was required.

The meeting was resumed.

The Chairman advised that the numbers are lower than hoped and factors affecting this are publicity, bus stop and some possible users still using their season ticket parking that would have been purchased in advance. **It was RESOLVED to fund the scheme for an additional three months and to consider alterations to the route and times.** Councillors Simon Bold and Simon Morrow are to meet with Surrey County Council to discuss these changes.

07/290. PLANNING

a. Report on the planning committee meeting of 19 June 2007

At the meeting of 19 June 2007, fourteen applications were considered and four objections were lodged.

b. Policies on large developments in Warlingham

A letter has been received from the District Director of Planning explaining the constraints that the District Council are under. A copy of this letter and the letter to the District Council are to be displayed on the notice board.

07/291. FINANCE

a. Payments: The following payments were authorised.

Warlingham Village Hall (hire for 4/7)	£30.00
Harman Atwood Charities (hire for 19/6)	3.60
Clerk salary for June 07	502.42
Clerk salary for July 07 (post-dated 1 Aug 07)	502.22
Inland Revenue	120.13
Surrey County Council (clerk pension for June)	84.24
Surrey County Council (clerk pension for July post-dated 1 Aug 07)	84.24
Mr N M Fuller (cut common land grass)	160.00
Peter Frost (internal audit)	147.20

b. Report on the internal audit for year ended 31 March 2007

The internal audit took place on 14 June 2007 and the auditor has confirmed that controls and procedures are well managed in accordance with the Local Council Governance and Accountability guidelines. The following points were raised and will be addressed:

1. Minutes recording grants should include the power for authorisation.
2. The aspects for risk assessment should be compared with the Local Council's Governance Manual.
3. To check the effectiveness of the internal audit.

c. Annual Return - Statement of Accounts

It was RESOLVED to approve the Statement of Accounts.

d. Annual Return – The Annual Governance Statement

It was RESOLVED to approve the Annual Governance Statement.

e. Current and Deposit accounts as at 30 June 2007

The Clerk had distributed spreadsheets as at 30 June 2007, showing a balance on the current account of £1630.01 and deposit account of £47189.56.

07/292. PARISH PLAN

The work is ongoing to prepare the final document that will be circulated to various organisations for comment before being finalised.

07/293. WARLINGHAM APPEARANCE

a. Planted area outside 415 Limpsfield Road

Caring Homes maintenance of the planted area is unsatisfactory. The Clerk has obtained a quotation for maintenance at a cost of £100 for the initial visit and £75 for subsequent half days visits. **It was RESOLVED to approve the sum of £200 to improve the planted area with suitable plants.** Cllr Bold will approach the Warlingham Horticultural Society for suggestions of the type of plants suitable.

b. Warlingham signs

We are still waiting for confirmation from Highways that the Parish Council can go ahead with the proposed new signs, Clerk to write to Highways.

c. Roadside barriers

Steve Cunnah the Maintenance Engineer at Surrey Highways has confirmed that the Parish Council can arrange to paint the roadside barriers by National Westminster Bank. Cllr Wragg to supply names of Contractors and Clerk is to obtain three quotations.

07/294. COMMON LAND

a. Update

There have been problems recently with youths loitering at the rear of Chelsham Terrace. The police have visited the area on request from the Chairman and will include the area on the patrol. The Chairman is to meet with Rev'd Tina Turner on 9 July to look at the trees by St Christopher's Church.

07/295. YOUTH FACILITIES

There has been no update from Surrey Clubs for Young People, therefore Cllr Pursehouse will chase and advise the Clerk.

07/296. MINT WALK

There was good attendance on the skate ramp and for the football. The football would have been better with a specific kick off time to ensure teams arrived promptly. The skate ramp trophies are very popular. There was a lack of pre-event youth involvement and publicity of the event. Next year the Parish Council needs to get a press release out in advance as back up in case the County Council do not manage to.

07/297. REMEMBRANCE SUNDAY

Progress continues and the next meeting is in August. Allianz Cornhill has confirmed that the event will be covered by the Parish Council policy.

07/298. VITALITY OF WARLINGHAM AS A SHOPPING DESTINATION

Cllr Weighill has agreed that a meeting with the shop keepers is a good idea and suggested contacting them individually. Cllr James will draft a letter and liaise with the Chairman.

07/299. WARLINGHAM FAIR

The Chairman thanked all Councillors that helped. The fair was well attended considering the wet weather.

07/300. CAR PARKING

The chairman reported that he had been contacted by a resident of Westhall Road concerning the restrictions on car parking at the lower end of the road, near the station. He commented that there appeared to be agreement that there should be some form of restriction, but that while some people wanted just a one hour per day ban, thus permitting tradesman and visitor parking most of the time, there was another view that it would be safer not to have any parking at any time.

07/301. FARNHAM MALTINGS

The Clerk is still awaiting a proposal from the Girl Guiding Leader.

07/302. MODEL CODE OF CONDUCT 2007

Adoption of the Code of Conduct has been deferred to the September meeting to enable the Clerk and some of the Councillors to attend a training session being held by the District Council.

07/303. OUTSIDE BODIES**a. Reports of meetings attended.**

Cllr Arthur Haley attended the following recent meetings; AGM of Age Concern, AGM of the Scout Group and Tandridge Access Group. Cllr James attended the AGM for Warlingham Village Hall.

07/304. WARLINGHAM ROADS, SIGNS AND DRAINS IN NEED OF REPAIR

Roads in need of repair are to be reported to Cllr Bold. Clerk to write to the County Council regarding the overgrown stinging nettles on the footpath between Crewes Avenue and Hamsey Green playing fields.

07/305. ANNUAL REPORT OF THE PARISH COUNCIL

The draft report has been circulated to all Councillors for approval and will then be displayed on the notice board and web-site.

07/306. CLERKS COMPUTER

It was RESOLVED that this agenda item be moved to the end of the meeting and that members of the public and press be excluded from the Chamber when discussion takes place. Parish Council are to reimburse the Clerk for the cost of a new computer and scanner as per the contract of employment.

07/307. CORRESPONDENCE

- a. Letter from District Council confirming details of the training sessions regarding the new Code of Conduct.

The meeting closed at 9.55pm

NEXT MEETING 05 September 2007

Signed.....Date.....

MINUTES

Warlingham Parish Council

**MINUTES OF THE MEETING OF WARLINGHAM PARISH COUNCIL
PLANNING COMMITTEE HELD ON 19 JUNE 2007 AT THE MISSION
ROOM, CHAPEL ROAD, WARLINGHAM.**

PRESENT: Cllrs Ray James, Sarah Morrow, Philip Wragg and Mike Weighill.

1. ELECTION OF CHAIRMAN FOR THIS MEETING

The meeting opened at 7pm Cllr James proposed and Cllr Weighill seconded that Cllr Wragg be elected Chairman. RESOLVED that Cllr Wragg be elected Chairman for this meeting.

2. APOLOGIES

Cllr Gristwood

3. DECLARATIONS OF INTEREST IN ITEMS ON AGENDA

Cllr James declared a prejudicial interest in application 2007/816. Cllr Weighill declared a prejudicial interest in applications 2007/579, 2007/784 and 2005/1753/D.

4. MINUTES of the previous planning meeting

The minutes of the previous meeting held on 29 May 2007 had been circulated and were signed by the Chairman as a true record.

5. PUBLIC QUESTIONS

None

6. PLANNING

- a. Current applications.** The applications listed in appendix A were discussed and the action indicated was agreed.

The meeting closed at 8pm

NEXT MEETING 10 July 2007 at 7pm

Signed.....Date.....

TA/2002/762/R 24 May 2007 VR
ERECTION OF 2 STOREY SIDE/REAR EXTENSION INCORPORATING GARAGE,
AND SINGLE STOREY REAR EXTENSION WITH BALCONY OVER, WITH
CONVERSION OF GARAGE TO ACCOMMODATION (RENEWAL).
21 LANDSCAPE ROAD – ACTION NO OBJECTION

TA/2007/699 04 May 2007 MJB
INSTALLATION OF SOLAR PANELS TO FRONT ROOF SLOPE. (CERTIFICATE
OF LAWFULNESS FOR A PROPOSED DEVELOPMENT)
8,DANIELS LANE – ACTION NO OBJECTION

TA/2007/816 21 May 2007 RME
ERECTION OF PART 2-STOREY, PART FIRST FLOOR REAR EXTENSION.
14,RIDLEY ROAD – ACTION NO OBJECTION

TA/2007/579 13 April 2007 CAH
DEMOLITION OF OUTBUILDING. ERECTION OF SINGLE STOREY REAR
EXTENSION, TO PROVIDE CAFE AREA (USE CLASS A1/A3) AND
REPLACEMENT SHOP FRONT AND CANOPY, ACCESS RAMP AND BOLLARDS.
395A & 395B,LIMPSFIELD ROAD – ACTION OBJECTION

TA/2007/681 01 May 2007 TJ
ERECTION OF GARAGE AND GATES WITH RETAINING WALL AND GATES ON
FRONT ELEVATION.
20,STUART ROAD – ACTION NO OBJECTION

TA/2007/748 10 May 2007 RME
RETENTION OF 3 X ROOF LIGHTS, BIN / LOG STORE AND AIR CONDITIONING
UNIT.
10 KOORINGA – ACTION NO OBJECTION

TA/2007/784 14 May 2007 CAH
EXTENSION TO CONSERVATORY.
THE HORSESHOE,FARLEIGH ROAD – ACTION NO OBJECTION

TA/2007/812 21 May 2007 CAH
ERECTION OF OF SINGLE STOREY REAR EXTENSION.
5,ELM CLOSE – ACTION NO OBJECTION

TA/2005/1753/D 17 May 2007 CH
ERECTION OF 5-BED 2-STOREY DWELLING WITH ROOMS IN ROOF AND
TRIPLE GARAGE AND ASSOCIATED ACCESS - DETAILS OF DESIGN,
EXTERNAL APPEARANCE AND LANDSCAPING.
**LAND ADJACENT TO FAIRACRES,TYDCOMBE LANE – ACTION NO
OBJECTION**

TA/2007/648 27 April 2007 CAH
CHANGE OF USE FROM RESIDENTIAL TO OFFICE USE.
1 CHAPEL ROAD – ACTION OBJECTION

TA/2007/737 09 May 2007 TJ
ERECTION OF DWELLING AND DETACHED DOUBLE GARAGE.
LAND R/O 93 FARLEIGH ROAD – ACTION OBJECTION

TA/2007/788 16 May 2007 MJB
DEMOLITION OF CONSERVATORY. ERECTION OF 2-STOREY SIDE
EXTENSION AND SINGLE STOREY REAR EXTENSION.
7,OVERHILL – ACTION OBJECTION

TA/2007/898 05 June 2007 RME
ERECTION OF REAR CONSERVATORY.
4,MANOR CLOSE – ACTION NO OBJECTION

TA/2007/923 08 June 2007 CAH
DEMOLITION OF EXISTING HOUSE. ERECTION OF 5 BEDROOM DWELLING
WITH ATTACHED DOUBLE GARAGE AND POOL HOUSE.
FAIRVIEW,TANDRIDGE ROAD – ACTION OBJECTION

GROUNDS FOR OBJECTIONS:-

A Situated in MGB/AGLV	D Overcrowding/Overuse	G Increase in house category
B Outside development core	E Development precedent	H Access/Unmade Road
C Unneighbourly development	F Out of character with area	