

In the allocated time for public questions before the meeting commenced, no questions were asked.

MINUTES

(To be approved at the next meeting)

Warlingham Parish Council

MINUTES OF THE ANNUAL MEETING OF WARLINGHAM PARISH COUNCIL HELD ON 09 MAY 2007 AT WARLINGHAM VILLAGE HALL, LIMPSFIELD ROAD, WARLINGHAM.

PRESENT: Cllr Richard Mascal (in the chair)
Cllr Arthur Haley Cllr Martin Haley
Cllr Ray James Cllr Sarah Morrow
Cllr Wendy Pursehouse Cllr Mike Weighill

IN ATTENDANCE Gina Caunt

07/235. ELECTION OF THE CHAIRMAN AND VICE CHAIRMAN

Cllr Pursehouse proposed and Cllr James seconded that Cllr Mascal be elected Chairman. **RESOLVED that Cllr Mascal is elected Chairman.** Cllr James proposed and Cllr Sarah Morrow seconded that Cllr Weighill be elected Vice-Chairman. **RESOLVED that Cllr Weighill is elected Vice-Chairman.**

07/236. APOLOGIES were received and noted from:

Cllr Simon Bold, Cllr Alan Gristwood, Cllr Simon Morrow and Cllr Philip Wragg

07/237. DECLARATIONS OF INTEREST

a. Changes to Councillor registered financial and other interests - None

b. Declarations of interest in items on the agenda – Cllr Weighill declared a personal interest in agenda item 17 Warlingham Fair. Cllr Arthur Haley and Cllr Martin Haley declared a personal interest in planning application 2007/587.

07/238. MINUTES

The minutes of the meeting held on 04 April 2007 had been circulated and were signed by the Chairman as a true record.

07/239. MATTERS ARISING - None

07/240. PLANNING

a. Report on the planning committee meetings of 17 April and 8 May 2007

At the meeting of 17 April 2007, eight applications were considered and one letter of concern was lodged. The meeting of 8 May was in-quorate and the applications from that meeting listed in appendix A were considered at this meeting. Fifteen applications were considered and two objections lodged.

b. Policies on large developments in Warlingham

A draft letter composed by Cllr Wragg was circulated to Councillors prior to this meeting. A few alterations to the letter were agreed and the Chairman will re-phrase the letter and check with Cllr Wragg.

07/241. FINANCE a. Payments: The following payments were authorised.

| | |
|--|--------|
| Warlingham Village Hall (hire for 9/5) | £28.00 |
| Harman Atwood Charities (hire for 17/4 and 8/5) | 7.20 |
| Clerk salary for April 07 | 501.64 |
| Surrey County Council (clerk pension for April) | 84.24 |
| G Caunt (expenses) | 6.38 |
| Warlingham Youth Club | 250.00 |
| A Burrige (admin charge for updates on PC website) | 50.00 |
| Gina Caunt (designated phone line) | 53.75 |
| Signs of the Times Ltd (artwork for signs) | 141.00 |
| TVSC (membership) | 10.00 |

| | |
|--|---------|
| Allianz Cornhill Insurance plc (annual insurance) | 1034.88 |
| Surrey County Association of Parish and Town Councils (NALC and SCAPTC subscriptions) | 1405.06 |
| Peter J Cheesewright (planted area bollard) | 70.00 |
| Caterham Tree Surgeons | 915.00 |

b. Current and deposit accounts as at 31 March 2007

The Clerk had distributed spreadsheets as at 31 March 2007 showing a balance on the current account of £2726.14 and deposit account of £38666.44.

c. End of financial year budget report

The end of financial year budget report was circulated prior to this meeting and showed a total expenditure for year ended 31 March 2007 of £30,643.

d. Financial regulations

A copy of the financial regulations was circulated prior to this meeting. An alteration was agreed to regulation 17.1 and it was **RESOLVED to adopt the Financial Regulations with the agreed alteration.**

07/242. PARISH PLAN

To be discussed under agenda item 16 Annual Parish Meeting.

07/243. WARLINGHAM APPEARANCE

a. Planted area outside 415 Limpsfield Road

Maintenance of the planted area is to be carried out by Caring Homes and will begin very soon.

b. Warlingham signs

The Chairman displayed a colour design of the proposed sign and it was agreed to check with the manufacturer that the sign will be protected against graffiti. Despite sending several emails to Highways Cllr Wragg is still waiting for confirmation that the Parish Council can go ahead with the proposed new sign.

c. Roadside barriers

Cllr Simon Morrow is awaiting a reply from Highways regarding the painting of the roadside barriers.

07/244. COMMON LAND

a. Update

The Clerk has contacted the District Council regarding removal of the dumped rubbish on the common land and is awaiting contact from the street sweeping Operations Manager. Clerk to write to the five cottages at Chelsham Terrace to ask if they are aware of anyone dumping rubbish on the common land.

07/245. YOUTH FACILITIES

We are still awaiting the contract and start up date from Surrey Clubs for Young People. John Trend is currently on paternity leave.

07/246. BUS SERVICE IMPROVEMENTS – WARLINGHAM SHUTTLE BUS

Cllr Simon Morrow is still awaiting the draft agreement. The Chairman displayed a draft colour poster to advertise the Warlingham Shuttle service.

07/247. MINT WALK

Surrey Youth are to hold the Skate Jam event again this year on 9th June and it was **RESOLVED that the Parish Council will provide the trophies for the event at a cost of £80.** Clerk to report to Jonathon Bruce at District Council that there is some wear and tear at the top of the skate ramp that could prove to be dangerous.

07/248. REMEMBRANCE SUNDAY

The Chairman reported that a lot of progress is being made and the service should be a well run event. Approximately £800 will be required with hopefully The British

Legion giving £200 and the Scouts £50. The Clerk is to check if the event can be covered within the Parish Council insurance policy. The next meeting is to be held in early June.

07/249. VITALITY OF WARLINGHAM AS A SHOPPING DESTINATION

There is no longer a Tandridge Economic Development Officer and the District Council could offer no advice to rejuvenate the shopping area.

07/250. ANNUAL PARISH MEETING

The meeting will focus on a follow up to the Parish Plan inviting people who have attended previous meetings. The idea is to use the same format as last year taking what needs to be done to who, what and when. The findings will be formalised into a document and sent out to local bodies for confirmation of the proposals' viability.

07/251. WARLINGHAM FAIR

A productive committee meeting has been held. There is to be an attractive stand with banner and displays publicising what the Parish Council have done and are doing. There will be a facility for reporting potholes and a competition with prizes.

07/252. LIMPSFIELD ROAD PARKING

The problem of parking on a Sunday outside the sports club was discussed and it was **RESOLVED that the Clerk write to the Police regarding the danger for emergency vehicles and to ask if something can be done before the football season starts again in September.**

07/253 HAMSEY GREEN RECREATION FACILITY

Deferred to the next meeting.

07/254 FARNHAM MALTINGS

The Clerk has contacted the Girl Guides Leader for an update and is awaiting a reply.

07/255 MODEL CODE OF CONDUCT 2007

The Local Government Department has issued the Local Authorities Model Code of Conduct order 2007. This is a revised model code of conduct that came into effect from 3 May 2007 and the Parish Council has six months from this date to adopt it. The revised model has amended rules on personal and prejudicial interest to remove the current barriers to Councillors speaking up for their constituents. A copy of the code of conduct and a briefing from NALC will be circulated to all Councillors in good time for adoption at the next meeting in June.

07/256. OUTSIDE BODIES

a. Reports of meetings attended. - None

b. Appointment to Outside Bodies for 2007/2008 – Councillors agreed to continue to represent the Outside Bodies assigned to them for 2006/2007.

07/257. WARLINGHAM ROADS, SIGNS AND DRAINS IN NEED OF REPAIR

a. Pothole outside 14 Verdayne Gardens

b. Large tree fallen on green at entrance to Verdayne Gardens needs clearing.

c. Streetlight not working on footpath between Searchwood and Westhall Roads.

d. In response to the flood map circulated by Highways, Cllr James has identified two areas not on the map.

07/258. DATES OF MEETINGS FOR 2007/2008

For the foreseeable future meetings will continue to be held on the first Wednesday of the month, with no meeting held in August. The Annual Parish Meeting will be on 19 March 2008 and the Annual Meeting of the Parish Council will be on 7 May 2008.

07/259. ANNUAL REPORT OF THE PARISH COUNCIL

The report will be circulated for approval at the next meeting.

07/260. CORRESPONDENCE

- a Letter of thanks for grant from St Christophers Church Hall.
- b. Community Action Planning workshop on Sat 19 May.
- c. All Saints Churchyard next volunteers work day is 19 May, Councillors invited to attend.
- d. Request for a donation of £50 to Surrey Farming and Wildlife advisory group.

**The meeting closed at 9.40pm
NEXT MEETING 06 June 2007**

Signed.....Date.....

MINUTES

Warlingham Parish Council

**MINUTES OF THE MEETING OF WARLINGHAM PARISH COUNCIL
PLANNING COMMITTEE HELD ON 17 APRIL 2007 AT THE MISSION
ROOM, CHAPEL ROAD, WARLINGHAM.**

PRESENT: Cllrs Alan Gristwood, Ray James, Sarah Morrow and Mike Weighill.

1. ELECTION OF CHAIRMAN FOR THIS MEETING

The meeting opened at 7pm Cllr James proposed and Cllr Weighill seconded that Cllr Morrow be elected Chairman. **RESOLVED** that Cllr Morrow be elected Chairman for this meeting.

2. APOLOGIES

Cllr Wragg

3. DECLARATIONS OF INTEREST IN ITEMS ON AGENDA

Cllr Morrow declared a prejudicial interest in application 2005/642

4. MINUTES of the previous planning meeting

The minutes of the previous meeting held on 27 March 2007 had been circulated and the following amendment was agreed to item one change *Cllr Morrow seconded to Cllr Wragg seconded*. The minutes were then signed by the Chairman as a true record.

5. PUBLIC QUESTIONS

None

6. PLANNING

- a. Current applications.** The applications listed in appendix A were discussed and the action indicated was agreed.

The meeting closed at 7.50pm

NEXT MEETING 08 May 2007 at 7pm

Signed.....Date.....

Appendix A

WARLINGHAM PARISH COUNCIL PLANNING LIST FOR 17 APRIL 2007

TA/2005/642/A1 16 March 2007 RME
VARIATION OF CONDITION 6 OF PERMISSION TA/2005/642 TO ALLOW THE
SUBSTITUTION OF 6 TOP HUNG OBSCURE GLAZED WINDOWS WITH BOTTOM
HUNG INWARD TILTING OBSCURED GLAZED WINDOWS.

FURZEHAM,TANDRIDGE ROAD **ACTION – NO OBJECTION**

TA/2007/341 07 March 2007 RME
DEMOLITION OF GARAGE AND CONSERVATORY. ERECTION OF SINGLE
STOREY EXTENSIONS TO ALL SIDES AND NEW ROOF WITH RAISED RIDGE
HEIGHT. CHANGES TO FENESTRATION.

31,HOMFIELD ROAD **ACTION – NO OBJECTION**

TA/2007/412 20 March 2007 RB
ERECTION OF 5-BED DETACHED HOUSE WITH ATTACHED DOUBLE GARAGE.
LAND TO NORTH OF COBBERS,BADGERS LANE

ACTION - OBJECTION

TA/2007/424 21 March 2007 VR
ERECTION OF 4 NON ILLUIMINATED SIGN BOARDS AND 8 FLAGS.

543 547,LIMPSFIELD ROAD **ACTION – NO OBJECTION**

TA/2007/316 02 March 2007 RME
ERECTION OF SINGLE STOREY EXTENSION AND CONSERVATORY TO REAR
ELEVATION.

WARLINGHAM METHODIST CHURCH,LIMPSFIELD ROAD
ACTION – NO OBJECTION

TA/2007/407 20 March 2007 SF
ERECTION OF SINGLE STOREY REAR EXTENSION

5,EDEN WAY **ACTION – NO OBJECTION**

TA/2007/455 27 March 2007 TJ
DEMOLITION OF GARAGES AND COACH HOUSE. ERECTION OF 2 BED
DETACHED DWELLING WITH ASSOCIATED CAR PARKING AND REVISION TO
CAR PARKING TO FLATS.

259 THE GRANGE,HILLBURY ROAD **ACTION – NO OBJECTION**

TA/2007/484 29 March 2007 VR
ERECTION OF 2-STOREY EXTENSION AND CONSERVATORY TO REAR
ELEVATION, PORCH TO FRONT ELEVATION AND PITCHED ROOF OVER
EXISTING DORMER WINDOWS TO FRONT AND REAR.

15,WESTHALL PARK **ACTION – NO OBJECTION**

APPENDIX A

TA/2007/245 16 February 2007 TJ

DEMOLITION OF EXISTING DWELLINGS. ERECTION OF 16 DWELLINGS (COMPRISING A 2 STOREY BUILDING OF 4 X 1-BED FLATS, A 2 STOREY BUILDING OF 4 X 2-BED FLATS AND 8 X 3 BED SEMI DETACHED DWELLINGS) WITH ASSOCIATED ACCESS AND PARKING. (OUTLINE)

34-40 CROWBOROUGH DRIVE

ACTION - OBJECTION

TA/2007/450 26 March 2007 SF

ERECTION OF EXTENSION TO REAR OF EXISTING GARAGE TO PROVIDE TANDEM GARAGING. ERECTION OF OPEN FRONTED PORCH TO FRONT ELEVATION. FORMATION OF NEW ROOF OVER WHOLE BUILDING TO INCLUDE INCREASE IN RIDGE HEIGHT AND FORMATION OF GABLE ENDS TO SIDES. ERECTION OF 2 DORMER WINDOWS TO NORTH (FRONT) ROOF SLOPE AND 2 DORMER WINDOWS TO SOUTH (REAR) ROOF SLOPE. ERECTION OF 2M HIGH REAR BOUNDARY FENCE.

104,FARLEIGH ROAD

ACTION - OBJECTION

TA/2007/553 10 April 2007 TJ

INSERTION OF ROOF LIGHT WINDOW TO REAR ELEVATION OF FLAT 7.

FLATS 1-7,259 THE GRANGE,HILLBURY ROAD

ACTION – NO OBJECTION

TA/2007/556 11 April 2007 SF

ERECTION OF SINGLE STOREY SIDE EXTENSION.

1,MARTIN CLOSE

ACTION – NO OBJECTION

TA/2007/470 28 March 2007 CAH

DEMOLITION OF 7 LOCK UP GARAGES. ERECTION OF 7 GARAGES.

CHAPEL ROAD & R/O 434 LIMPSFIELD ROAD

ACTION – NO OBJECTION

TA/2007/484 29 March 2007 VR

ERECTION OF 2-STOREY EXTENSION AND CONSERVATORY TO REAR ELEVATION, PORCH AND PITCHED ROOF DORMER WINDOW TO FRONT ELEVATION AND PITCHED ROOFS OVER EXISTING DORMER WINDOWS TO FRONT AND REAR. (AMENDED DESCRIPTION)

15,WESTHALL PARK

ACTION – NO OBJECTION

TA/2007/555 10 April 2007 MJB

CONVERSION OF GARAGE TO HABITABLE ROOM AND ERECTION OF BAY WINDOW TO FRONT ELEVATION. (CERTIFICATE OF LAWFULNESS FOR A PROPOSED USE/DEVELOPMENT)

7,OVERHILL

ACTION – NO OBJECTION

TA/2007/567 12 April 2007 RME

ERECTION OF SINGLE STOREY EXTENSION AND CONSERVATORY TO REAR ELEVATION.

20 BIRCH WAY

ACTION – NO OBJECTION

TA/2007/583 16 April 2007 TJ

ERECTION OF EXTENSION TO PORCH ROOF AND ALTERATIONS TO THE FENESTRATION OF THE PORCH.

FLAT 4,259 HILLBURY ROAD

ACTION – NO OBJECTION

TA/2007/587 16 April 2007 RME

DEMOLITION OF GARAGE AND SINGLE REAR STOREY EXTENSION. ERECTION OF 2-STOREY SIDE EXTENSION AND SINGLE STOREY REAR EXTENSION.

18 VERDAYNE GARDENS

ACTION – NO OBJECTION

TA/2007/599 17 April 2007 RB

DEMOLITION OF HOUSE AND GARAGE. ERECTION OF 5-BED DWELLING AND DETACHED TRIPLE GARAGE.

MERE OAK,BUTTERFLY WALK

ACTION – NO OBJECTION

TA/2007/611 19 April 2007 VR

ERECTION OF CONSERVATORY TO REAR ELEVATION.

39A,MEADWAY

ACTION – NO OBJECTION

TA/2007/549 10 April 2007 RME

DEMOLITION OF SIDE PORCH, CAR PORT, SUN ROOM AND GARAGE. ERECTION OF PART 2-STOREY/PART SINGLE STOREY REAR EXTENSION,PORCH TO FRONT ELEVATION AND ATTACHED GARAGE.

2,REDVERS ROAD

ACTION - NO OBJECTION

TA/2007/631 23 April 2007 VR

INSTALLATION OF SHOP FRONT.

20,THE GREEN

ACTION – NO OBJECTION

TA/2007/669 30 April 2007 MJB

ERECTION OF PORCH TO FRONT ELEVATION.

1,GREEN LANE

ACTION – NO OBJECTION