

In the allocated time for public questions before the meeting commenced, no questions were asked.

MINUTES

(To be approved at the next meeting)

Warlingham Parish Council

**MINUTES OF THE MEETING OF WARLINGHAM PARISH COUNCIL
HELD ON 04 APRIL 2007 AT WARLINGHAM VILLAGE HALL,
LIMPSFIELD ROAD, WARLINGHAM.**

PRESENT: Cllr Richard Mascall (in the chair)
Cllr Simon Bold Cllr Ray James
Cllr Sarah Morrow Cllr Simon Morrow
Cllr Wendy Pursehouse

IN ATTENDANCE In the absence of the Clerk Cllr Pursehouse agreed to record the minutes of the meeting.

07/226. APOLOGIES were received and noted from:

Cllr Arthur Haley, Cllr Martin Haley, Cllr Mike Weighill and Cllr Philip Wragg
Cllr Alan Gristwood absent.

07/227. DECLARATIONS OF INTEREST

a. Changes to Councillor registered financial and other interests - None

b. Declarations of interest in items on the agenda - None

07/228. MINUTES

The minutes of the meeting held on 07 March 2007 had been circulated and were signed by the Chairman as a true record.

07/229. MATTERS ARISING - None

07/230. PLANNING

a. Report on the planning committee meeting of 27 March 2007

Ten applications were considered and four objections lodged.

b. Policies on large developments in Warlingham

Cllr Wragg's document was considered and it was agreed that he should draft a letter with the Clerk for circulation to all Councillors for their comments with a view to agreeing a final version at the next meeting. The key points of the letter are to be overdevelopment; over concentration of residential housing; the inability of the infrastructure to cope; lack of affordable housing.

07/231. FINANCE a. Payments: The following payments were authorised.

Warlingham Village Hall (hire for 4/4)	£28.00
Harman Atwood Charities (hire for 13/3 & 27/3)	19.80
Clerk salary for March 07	496.66
Surrey County Council (clerk pension for February)	84.24
G Caunt (expenses)	7.01
Inland Revenue (tax and n.i)	184.86

The payment to Warlingham Youth Club for £250.00 was not authorised due to insufficient information regarding what the payment was for.

b. Audit for year ended 31 March 2006

The Chairman had received a response to his letter and reported two points: the Auditor agreed that the Parish Council does not need to increase the Fidelity Guarantee; no guidance could be given on risk assessment, where councils must consider their individual risks.

c. Financial regulations

Deferred to the next meeting, a copy of the financial regulations will be circulated to all Councillors for discussion and adoption at the next meeting.

07/232. ENFORCEMENT OF VILLAGE PARKING RESTRICTIONS

The District Council have advised that Enforcement Officers visit Warlingham on two days per week. Early problems were experienced because of lack of signs and road lines specifying restrictions, which have now been remedied. 15 parking notices had so far been issued in Warlingham (compared to 315 in Caterham Valley). It was agreed to check the situation again in three months.

07/233. PARISH PLAN

The Parish Plan Committee was producing a summary of actions from the various meetings so far.

07/234. WARLINGHAM APPEARANCE

a. Planted area outside 415 Limsfield Road

The replacement post will be installed in the next few days; maintenance of the planted area was discussed. Clerk to contact Caring Homes to arrange maintenance. Cllr Simon Morrow reported that he had spoken to Surrey County Council regarding sturdy posts to protect the corner and was told that they do not deter lorries from parking and are considered a danger to the public so would not be pursued.

b. Warlingham signs

It was **RESOLVED to approve £120 for drawing up artwork for Warlingham signs.**

c. Roadside barriers

A letter has been written to County Council Highways for permission to paint the roadside barriers by National Westminster Bank. Cllr Simon Morrow will urge Highways for a reply.

07/235. COMMON LAND

a. Update

Cllr Simon Morrow noted that there was some rubbish behind the cottages towards Rogers Lane. The Chairman will check to see what there is, where and whether the Parish Council is responsible for its removal. **It was RESOLVED that this agenda sub-item be moved to the end of the meeting and that members of the public and press be excluded from the Chamber when discussion takes place because the item is of a confidential nature.** Clerk to write to Mrs Simes regarding parking at the front of the property.

b. Tree survey Caterham Tree Surgeons have now removed the Beech Tree.

07/236. YOUTH FACILITIES

A Committee and volunteers meeting was held on 13 March 2007. The agreement from Surrey Clubs for Young People is still awaited. Four of the volunteers have valid Criminal Record Disclosure Certificates and Cllr Weighill is progressing the others. Two volunteers have dropped out, one hopefully temporarily while moving house.

07/237. BUS SERVICE IMPROVEMENTS – PROPOSED WARLINGHAM SHUTTLE BUS

Leaflets have been distributed and several supporting calls received. A piece has appeared in the Surrey Mirror and timetables will be placed on bus stops next week. Posters are available. Cllr Simon Morrow will be asking for revisions to the agreement wording prior to signing.

07/238. MINT WALK

Surrey Youth would like to hold the Skate Jam event again this year on 9th June and Cllr Pursehouse asked if an amount, to be agreed at the next meeting, could again be contributed by the Parish Council for trophies. Cllr Simon Morrow reported that a Sunday sweeping service is being looked at in the next contract for five recreation areas. An out of hours service is available for reported dangerous rubbish. Cllr Bold

expressed concern regarding the pallets, girders and general rubbish building up outside Sussex Demolition. It was **RESOLVED the Clerk write to the District Council concerning this and that Cllr Bold provide digital photographs to accompany the letter.**

07/239. REMEMBRANCE SUNDAY

The Chairman reported that the first meeting of the committee to organise the Remembrance Sunday event had been positive with two ex-members of the defunct British Legion and representatives of the Scouts and Guides all offering help. A programme of action is being drawn up for the next meeting later in the month. The Parish Council will be required to provide some funding.

07/240. VITALITY OF WARLINGHAM AS A SHOPPING DESTINATION

Letter has been written to Tandridge Economic Development Officer and a reply is awaited.

07/241. ANNUAL PARISH MEETING

A 'prototype plan' summary of the Parish Plan will be presented at the Annual Parish Meeting for further development. Councillors asked if this could be circulated before the next meeting to give prior warning of content and to enable a structure to the Annual Meeting to be discussed. Clerk to organise the refreshments for the meeting.

07/242. WARLINGHAM FAIR

The Warlingham Fair sub-committee meeting has been arranged for April 11th.

07/243. OUTSIDE BODIES

a. Reports of meetings attended.

Cllr Sarah Morrow attended the North Tandridge Local History Centre meeting. Their AGM will be held at Caterham Valley Library at 7pm on Wednesday June 20th. They are compiling a list of sites for Heritage Open Days in September and ask for any suggestions for inclusion. Cllr Sarah Morrow to relay suggestions of All Saints Church and the Almshouses. Clerk to make a note to send a grant application form to the association when appropriate. Cllr Bold attended Surrey County Council Passenger Transport Group and East Surrey Transport Committee meetings. There had been interest in the Parish Council bus shuttle initiative and Cllr Bold will forward flyers to them. Cllr Pursehouse attended a Blanchman's Farm Local Nature Reserve meeting. Consideration is being given to extending the all-weather path, coppicing areas of trees, and new notice boards. The Chairman attended the Horticultural Society AGM which boasts 700 members in Warlingham.

07/244. WARLINGHAM ROADS, SIGNS AND DRAINS IN NEED OF REPAIR

Cllr Simon Morrow reported that potholes in High Lane have now been repaired. Cllr Bold is to send the Clerk a copy of the spreadsheet for circulation before meetings.

07/245. CORRESPONDENCE

- a. Letter from EDF Energy explaining that any problems recently in Warlingham have been individual and minor faults and that there is no underlying problem to cause concern. EDF apologised to residents for any inconvenience.
- b) Letter of thanks for Grant from All Saints including an invitation to visit the church and the information that volunteers meet there on the third Saturday of each month.

The meeting closed at 9.40pm

NEXT MEETING (Annual Meeting of the Parish Council) 09 MAY 2007

ANNUAL PARISH MEETING 16 MAY 2007

Signed.....Date.....

MINUTES

Warlingham Parish Council

MINUTES OF THE MEETING OF WARLINGHAM PARISH COUNCIL PLANNING COMMITTEE HELD ON 27 MARCH 2007 AT THE MISSION ROOM, CHAPEL ROAD, WARLINGHAM.

PRESENT: Cllrs Ray James, Sarah Morrow, Mike Weighill and Philip Wragg

1. ELECTION OF CHAIRMAN FOR THIS MEETING

The meeting opened at 7pm Cllr James proposed and Cllr Morrow seconded that Cllr Weighill be elected Chairman. RESOLVED that Cllr Weighill be elected Chairman for this meeting.

2. APOLOGIES

None

3. DECLARATIONS OF INTEREST IN ITEMS ON AGENDA

Cllr Wragg declared a prejudicial interest in application 2006/1638 and Cllr Weighill declared a prejudicial interest in application 2007/345

4. MINUTES of the previous planning meeting

The minutes of the previous meeting held on 06 March 2007 had been circulated and were signed by the Chairman as a true record.

5. PUBLIC QUESTIONS

None

6. PLANNING

- a. Current applications.** The applications listed in appendix A were discussed and the action indicated was agreed.

The meeting closed at 8 pm

NEXT MEETING 17 April 2007 at 7pm

Signed.....Date.....

Appendix A

WARLINGHAM PARISH COUNCIL PLANNING LIST FOR 27 MARCH 2007

TA/2006/1638 06 November 2006 VR
ERECTION OF SINGLE STOREY REAR EXTENSION.
INSTALLATION OF 0.4M HIGH HANDRAIL AT FIRST FLOOR LEVEL.
6 THE GREEN ACTION - ACTION NO OBJECTION

TA/2007/180 07 February 2007 VR
ERECTION OF SINGLE STOREY SIDE/REAR EXTENSION
WITH PITCHED ROOF OVER AND ALTERATION TO EXISTING GARAGE ROOF.
153,HILLBURY ROAD - ACTION NO OBJECTION

TA/2007/42 11 January 2007 RB
DEMOLITION OF EXISTING DWELLING.
ERECTION OF 1 X 3-BED DETACHED HOUSE
INCORPORATING EXISTING DOUBLE GARAGE, AND 1 X 4-BED DETACHED HOUSE
(OUTLINE).
152,WESTHALL ROAD - ACTION OBJECTION

TA/2007/347/TPO 07 March 2007
TPO 158 (T) - FELL ONE PINE TREE
7,HUNTSMANS CLOSE,WARLINGHAM - ACTION NO OBJECTION

TA/2007/354 08 March 2007 VR
INSERTION OF DOUBLE GLAZED PATIO DOORS TO REAR ELEVATION.
28 CREWES CLOSE,WARLINGHAM - ACTION NO OBJECTION

TA/2007/146 31 January 2007 SF
ERECTION OF CONSERVATORY TO REAR AND SIDE ELEVATIONS.
20,ALEXANDRA ROAD,WARLINGHAM - ACTION NO OBJECTION

TA/2007/296 27 February 2007 RME
ERECTION OF SINGLE STOREY SIDE EXTENSION.
12,CLOVELLY AVENUE,WARLINGHAM ACTION - NO OBJECTION

TA/2007/373 13 March 2007 VR
ERECTION OF FIRST FLOOR EXTENSION AND TWO DORMER WINDOWS TO
SIDE ROOF SLOPE.
6,OVERHILL,WARLINGHAM - ACTION OBJECTION

TA/2007/345 07 March 2007 CH
DEMOLITION OF DWELLING. ERECTION OF 2/3-STOREY 5-BED HOUSE WITH
ATTACHED TRIPLE GARAGE AND ASSOCIATED ACCESS.
GREENHILLS,TYDCOMBE ROAD,WARLINGHAM - ACTION NO OBJECTION

TA/2007/297 27 February 2007 CAH
DEMOLITION OF BUNGALOW. ERECTION OF 2 X 4-BED DETACHED HOUSES
WITH DETACHED DOUBLE GARAGE AND ACCESS ONTO WESTHALL PARK.
116 WESTHALL ROAD,WARLINGHAM - ACTION OBJECTION

Approved		
Refused		
Appeals		

GROUND FOR OBJECTIONS:-

A Situated in MGB/AGLV
B Outside development core
C Unneighbourly development
D Overcrowding/Overuse
E Development precedent
F Out of character with area
G Increase in house category
H Access/Unmade Road