

*In the allocated time for public questions before the meeting commenced, questions were asked about viewing the minutes past the date available on the web site, the District Council questionnaire being similar to the Parish Plan questionnaire and the Littlewold planning appeal.*

## **MINUTES**

(To be approved at the next meeting)

### **Warlingham Parish Council**

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## **MINUTES OF THE MEETING OF WARLINGHAM PARISH COUNCIL HELD ON 06 SEPTEMBER 2006 AT WARLINGHAM VILLAGE HALL, LIMPSFIELD ROAD, WARLINGHAM.**

**PRESENT:** Cllr Richard Mascall (in the chair)  
Cllr Simon Bold Cllr Arthur Haley  
Cllr Martin Haley Cllr Ray James  
Cllr Simon Morrow Cllr Wendy Pursehouse

**IN ATTENDANCE** Gina Caunt

### **06/91. APOLOGIES**

Cllrs Alan Gristwood, Sarah Morrow, Mike Weighill and Philip Wragg

### **06/92. DECLARATIONS OF INTEREST IN ITEMS ON AGENDA**

None

### **06/93. MINUTES**

The minutes of the meeting held on 05 July 2006 had been circulated and the following amendment was agreed. Minute no. 06/81 second sentence insert before the word 'park' *Hamsey Green Recreation*. The minutes were then signed by the Chairman as a true record.

### **06/94. MATTERS ARISING**

None

### **06/95. PLANNING**

#### **a. Report on the planning committee meetings**

**11 July 06** Cllr James reported that eight applications were considered and one objection lodged.

**1 August 06** The Chairman reported that four applications were considered and two objections lodged.

**22 August 06** The Chairman reported that eleven applications were considered and two objections lodged.

**b.** Cllr Martin Haley has resigned from the planning committee and the Chairman thanked him for his past commitment and work.

### **06/96. FINANCE**

#### **a. Payments:** The following payments were authorised.

Warlingham Village Hall (hire for 6/9)	£28.00	
Harman Atwood Charities (hire for 11/7,1/8,22/8)	10.80	
Clerk expenses	8.85	
Clerk salary for August 2006	447.32	
Surrey County Council (clerk pension for August)	80.48	
Peter J Consultants (Internal Audit y/e 31/ 03/ 06)	137.20	
Nick Fuller (common land grass cut)	100.00	
Gina Caunt (re-imburement for designated telephone line)	63.28	
P J Cheesewright (treatment of Japanese Knotweed on common land)	100.00	<b>20.</b>

**b. Report on the internal audit for the year ending 31 March 2006**

The internal audit report was discussed and the following agreed.

1. Risk Assessment. It was agreed to carry out this exercise.
2. Councillors Interests. It was agreed to include 'Change to Registered Financial and Other Interests' as a permanent item on the agenda.
3. Contract of Employment. To be approved at this meeting.
4. Complaints procedure. It was agreed that the Council adopt a complaints policy.
5. Personal Accident Insurance. Clerk to research.

**c. Annual Return – The statement of Accounts**

The Statement of Accounts was approved by the Council and duly signed by the Chairman.

**d. Annual Return – Statement of Assurance**

The Statement of Assurance was approved by the Council and duly signed by the Chairman.

**06/97. PARISH PLAN**

The steering group met in August and is now arranging focus meetings on specific issues.

**06/98. NOTICE BOARDS**

The refurbished notice board has now been erected on the grass verge by Waterman's Dry Cleaners on the Limpsfield Road. The notice board has a single side display area and in view of limited space it was **RESOLVED to display Councillors' names, meeting dates, notice board procedure and details of where the minutes can be viewed.**

**06/99. WARLINGHAM APPEARANCE**

**a. Proposed planted area outside 415 Limpsfield Road**

The Contractor is due to start preparing the area and installing the wooden posts in the next week or so.

**b. Posters on the green**

Clerk to write to Keith Masters at District Council to ask if workers cleaning the green can also remove the posters.

**c. School Common grass cutting**

The District Council have asked for the Parish Council view on reducing the grass cutting of the area around trees on School Common to once or twice a year. This was discussed and it was **RESOLVED that the Clerk advise the District Council that the Parish Council are in agreement to this from an aesthetic point of view.**

**d. Warlingham signs**

Cllr Martin Haley suggested we investigate having more attractive signs at the entrance to Warlingham. Clerk to contact Cllr Wragg who had investigated this a couple of years ago.

**06/100. COMMON LAND**

**a. Update**

It was **RESOLVED that this agenda sub- item be moved to the end of the meeting and that members of the public and press be excluded from the Chamber when discussion takes place because the item is of a confidential nature.** It was agreed to request three amendments to the Deed of Grant.

**b. Dog bin**

The dog bin has been installed.

**c. St Christopher's drive**

Hobart Paving have rolled over the damaged tarmac and have advised that it was not possible to fit the timber edging in some areas because there is concrete underneath and the timber would have been raised.

**d. Tree survey**

Tree T1 has been removed, the Japanese Knotweed has been treated and the Clerk has written to Highways to ascertain ownership of tree T6.

**06/101. PHOTOGRAPHIC COMPETITION**

The judging of entries will take place in the Mission Room on 26 September. Cllr Pursehouse advised that the entries can be displayed at the Art Exhibition in Warlingham Village Hall on 6 and 7 October.

**06/102. PARISH NEWSLETTER**

The Chairman circulated the draft newsletter to Councillors for their perusal. Councillors were requested to feed comments back to the Chairman.

**06/103. YOUTH FACILITIES**

A meeting of the volunteers will take place in the Mission Room on 18 September. Cllrs Simon Morrow, Pursehouse and Weighill to meet with the possible youth worker before the volunteers meeting.

**06/104. BUS SERVICE CUTS**

Cllrs Bold and Simon Morrow met with Marcus Dode from Buses 4 U and Chelsham & Farleigh Parish Council to discuss the possibility of Buses 4 U providing an evening service to replace what has been cut. Buses 4 U advised that a service would cost £30,000 per annum and that a sum of approx £4000 would be received from County Council from bus pass revenue. This cost would be offset by fare income. A travel club could be set up and we could provide a one and a half hour service in the morning and two and a half hour service in the evening to connect with the trains, the service would start from Great Park. Buses 4 U will draw up a proposal for such a service. Consultation and effective publicity will be necessary before any new service is instituted.

**06/105. COMMUNITY INFORMATION ON THE PARISH COUNCIL WEBSITE**

The Council agreed that all Councillors should have an email address of the form [surname@warlinghampc.org.uk](mailto:surname@warlinghampc.org.uk), which would then permit redirection to the Councillors' actual email addresses. The Chairman advised that Surrey Community Action provide a free web site design service.

**06/106. HAMSEY GREEN RECREATION FACILITIES**

Clerk to write to local schools and play groups to ask what new play equipment they would like installed.

**06/107. PROPOSED MERGER OF SURREY AND SUSSEX POLICE**

A letter has been received from the Home Office to advise that the notices of intention to merge have been withdrawn.

**06/108. FARNHAM MALTINGS**

Further information received from Farnham Maltings was circulated by email to all Councillors. **It was RESOLVED that the Clerk write to local organisations to ask if they would like to be involved in organising a show from Farnham Maltings.**

## **06/109 MINT WALK**

### **a. Update**

The District Council are willing to plant screening trees, but want the Parish Council to do a full consultation first. Cllr Pursehouse to circulate to Councillors a draft consultation on position, height and tree species.

### **b. Skate Jam**

The Skate Jam was a success, but was not as well attended as the previous year because it was held on a Saturday as opposed to Sunday since some young people have Saturday jobs.

## **06/110 BOND ROAD CIVIC AMENITY SITE**

A letter has been received from the County Council to advise that their Agents are currently looking for suitable land for a replacement site in the area. Cllr Arthur Haley commented that the Bond Road site is used by people who reside in the Borough of Croydon and that the District Council should make it compulsory that users prove they live in the Tandridge District.

## **06/111 TERMS AND CONDITIONS OF EMPLOYMENT OF CLERK**

**It was RESOLVED that this agenda item be moved to the end of the meeting and that members of the public and press be excluded from the Chamber when discussion takes place because the item is of a confidential nature.** The contract of employment was approved.

## **06/112. OUTSIDE BODIES**

### **a. Reports of meetings attended.**

Cllr Pursehouse attended a recent Blanchmans Farm Committee meeting and advised that the pond has been dug out for re-lining. Blanchmans Farm will be launched as an official nature reserve on the 11 October by the Chairman of Tandridge District Council. Cllr Bold attended the East Surrey Transport Committee meeting. The British Transport Police were present and advised to report crime being committed on transport the public should call 0800 405050.

## **06/113. WARLINGHAM ROADS, SIGNS AND DRAINS IN NEED OF REPAIR**

- a. Trenham Road sign missing
- b. Succombs Hill road markings in desperate need of re-painting.
- c. The pathway from Hamsey Green playing fields to Crewes Avenue overgrown with stinging nettles, some nettles have been cut and have been left strewn in the pathway.
- d. Redvers Road junction with Westhall Road central road markings need re-painting
- e. Bug Hill evidence of subsidence.

## **06/114. CORRESPONDENCE**

- a. Letter from resident Annette Gahlings concerned about the volume and size of vehicles using Succombs Hill. Clerk to forward the letter to Surrey Highways.
- b. Letter from SCC to advise of new contact centre number 08456 009 009 for Warlingham Library from 2 October.
- c. Consultation from District Council on gambling.

**The meeting closed at 9.45pm**

**NEXT MEETING 4 OCTOBER 2006**

Signed.....Date.....

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## MINUTES

**Warlingham Parish Council**

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**MINUTES OF THE MEETING OF WARLINGHAM PARISH COUNCIL  
PLANNING COMMITTEE HELD ON 11 JULY 2006 AT THE MISSION  
ROOM, CHAPEL ROAD, WARLINGHAM.**

**PRESENT:** Cllrs Martin Haley, Ray James and Philip Wragg

**1. ELECTION OF CHAIRMAN FOR THIS MEETING**

The meeting opened at 19.15. Cllr Wragg proposed and Cllr Haley seconded that Cllr James be elected Chairman. RESOLVED that Cllr James be elected Chairman for this meeting.

**2. APOLOGIES**

Cllrs Alan Gristwood, Sarah Morrow and Mike Weighill

**3. DECLARATIONS OF INTEREST IN ITEMS ON AGENDA**

Cllr Philip Wragg declared a personal interest in application 2006/886.

**4. MINUTES of the previous planning meeting**

The minutes of the previous meeting held on 20 June 2006 had been circulated and were signed by the Chairman as a true record.

**5. PUBLIC QUESTIONS**

One member of the public was present and expressed concern about application 2006/953/T. One member of the press was present.

**6. PLANNING**

- a. Current applications.** The applications listed in appendix A were discussed and the action indicated was agreed.

**The meeting closed at 8.10pm**

**NEXT MEETING 01 August 2006 at 7pm**

**Signed.....Date.....**

**WARLINGHAM PARISH COUNCIL PLANNING LIST FOR 11 JULY 06**

**TA/2006/804** 30 May 2006 JSW  
ERECTION OF 2-STOREY SIDE EXTENSION INCORPORATING A BALCONY AND SINGLE STOREY EXTENSION TO FRONT AND REAR ELEVATIONS.  
**40,KINGSWOOD LANE,WARLINGHAM ACTION – NO OBJECTION**

**TA/2006/868** 09 June 2006 CH  
DEMOLITION OF GARAGES. ERECTION OF 6 X 3-BED SEMI DETACHED DWELLINGS TOGETHER WITH ACCESS ROAD FROM CRANMER CLOSE, BIN STORES, SHEDS AND ASSOCIATED PARKING.  
**GARAGES,REAR OF 57-59 SUNNYBANK,WARLINGHAM ACTION – NO OBJECTION**

**TA/2006/879** 12 June 2006 SF  
DEMOLITON OF SINGLE GARAGE. ERECTION OF DETACHED DOUBLE GARAGE.  
**WHITE COTTAGE,22 OAKLEY ROAD,WARLINGHAM ACTION – NO OBJECTION**

**TA/2006/900** 14 June 2006 RM  
ERECTION OF PORCH TO FRONT ELEVATION.  
**39,SEARCHWOOD ROAD,WARLINGHAM ACTION – NO OBJECTION**

**TA/2006/659** 05 May 2006 SF  
ALTERATIONS TO EXISTING GARAGE INCORPORATING EXTENSION TO FRONT AND ALTERATIONS TO ROOF. FORMATION OF PITCHED ROOF OVER EXISTING REAR FLAT ROOF INCORPORATING INSERTION OF ROOFLIGHTS.  
**35,OAKLEY ROAD,WARLINGHAM ACTION – NO OBJECTION**

**TA/2006/886** 13 June 2006 VR  
CHANGE OF USE OF GROUND FLOOR FROM CLASS A1 (RETAIL) TO CLASS A2 (PROFESSIONAL SERVICES).  
**428,LIMPSFIELD ROAD,WARLINGHAM ACTION - OBJECTION**

**TA/2006/944** 22 June 2006 TJ  
DEMOLITION OF SINGLE STOREY EXTENSION AND REMOVAL OF TEMPORARY BUILDING. ERECTION OF 2-STOREY SIDE/REAR EXTENSION, SINGLE STOREY FRONT EXTENSION AND FIRST FLOOR REAR EXTENSION. ERECTION OF ACCESS RAMPS TO FRONT AND REAR. FORMATION OF VEHICULAR ACCESS TO LINDEN GROVE AND CAR PARK TO REAR. AMENDMENTS TO ACCESS AND PARKING ARRANGEMENTS.  
**515,LIMPSFIELD ROAD,WARLINGHAM ACTION – NO OBJECTION**

**TA/2006/953/T** 26 June 2006 RM  
ERECTION OF 15M HIGH TELECOMMUNICATIONS MONOPOLE SUPPORTING 3 ANTENNAS WITH 1 EQUIPMENT CABINET AND ANCILLARY DEVELOPMENT. (NOTIFICATION OF TELECOMMUNICATION PERMITTED DEVELOPMENT)  
**JTN \CHELSHAM RD & LIMPSFIELD RD,WARLINGHAM ACTION - OBJECTION**  
**RESULTS:-**

<b>Approved</b>	2001/228	107 Hillbury Road
	2006/477	12 Cedar Close
	06/495	113 Hillbury Road
	06/533	82 Bromfield, Westhall Road
	06/542	Pinewood Cottage, Butterfly Walk
	06/556	Paddock Cottage, Crewes Lane
	06/625	9 Warren Park
<b>Refused</b>	06/485	93 Farleigh Road
	06/618	33 Glebe Road
<b>Appeals</b>		

**GROUNDNS FOR OBJECTIONS:-**

- |                             |                              |                              |
|-----------------------------|------------------------------|------------------------------|
| A Situated in MGB/AGLV      | D Overcrowding/Overuse       | G Increase in house category |
| B Outside development core  | E Development precedent      | H Access/Unmade Road problem |
| C Unneighbourly development | F Out of character with area |                              |

MINUTES

**Warlingham Parish Council**

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**MINUTES OF THE MEETING OF WARLINGHAM PARISH COUNCIL  
PLANNING COMMITTEE HELD ON 1ST AUGUST 2006 AT THE MISSION  
ROOM, CHAPEL ROAD, WARLINGHAM.**

**PRESENT:** Cllrs Ray James, Sarah Morrow, and Mike Weighill

**ATTENDED BY:** Cllr Richard Mascal

**1. ELECTION OF CHAIRMAN FOR THIS MEETING**

The meeting opened at 19.05. Cllr James proposed and Cllr Weighill seconded that Cllr Morrow be elected Chairman. RESOLVED that Cllr Morrow be elected Chairman for this meeting.

**2. APOLOGIES**

Cllrs Martin Haley and Philip Wragg

**3. DECLARATIONS OF INTEREST IN ITEMS ON AGENDA**

Cllr Ray James declared a personal interest in application 2006/803.

**4. MINUTES of the previous planning meeting**

The minutes of the previous meeting held on 11th July 2006 had been circulated and were signed by Cllr James as a true record.

**5. PUBLIC QUESTIONS**

No members of the public were present.

**6. PLANNING**

**a. Current applications.** The applications listed in appendix A were discussed and the action indicated was agreed.

**The meeting closed at 7.45pm**

**NEXT MEETING 22 August 2006 at 7pm**

**Signed.....Date.....**

**WARLINGHAM PARISH COUNCIL PLANNING LIST FOR 01 AUGUST 06**

**TA/2006/803** 30 May 2006 SF

ERECTION OF A 15M HIGH TELECOMMUNICATION MONOPOLE SUPPORTING 3 ANTENNA (TOTAL HEIGHT 17.3M) AND 2 TRANSMISSION DISHES.

ERECTION OF CABINET WITHIN COMPOUND SURROUNDED BY 2.2M HIGH FENCE.

**GREENACRES SPORTS GROUND,LIMPSFIELD ROAD,WARLINGHAM**

**ACTION : No objection**

**TA/2006/996** 04 July 2006 VR

DISPLAY OF NON-ILLUMINATED FASCIA SIGN TO NORTH EAST ELEVATION.

**1 CHURCH ROAD,WARLINGHAM**

**ACTION : No objection**

**TA/2006/1005** 06 July 2006 TJ

ERECTION OF ATTACHED 2-BED DWELLING TOGETHER WITH FORMATION OF VEHICULAR ACCESS AND PARKING SPACE.

**33,GLEBE ROAD,WARLINGHAM**

**ACTION : Objection**

**TA/2006/1081** 20 July 2006 TJ

DEMOLITION OF DWELLINGS. ERECTION OF BUILDING TO PROVIDE 1 X 1-BED AND 2 X 2-BED MAISONNETTES AND TERRACE TO 3 X 2-BED AND 2 X 3-BED HOUSES (TOTAL 8 DWELLINGS) TOGETHER WITH ACCESS ROAD ONTO BLANCHMANS ROAD AND 12 PARKING SPACES. (OUTLINE).

**6 & 8 BLANCHMANS ROAD,WARLINGHAM**

**ACTION : Objection.**

**MINUTES**

**Warlingham Parish Council**

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**MINUTES OF THE MEETING OF WARLINGHAM PARISH COUNCIL  
PLANNING COMMITTEE HELD ON 22 AUGUST 2006 AT THE MISSION  
ROOM, CHAPEL ROAD, WARLINGHAM.**

**PRESENT:** Cllrs Alan Gristwood, Richard Mascall and Mike Weighill

**1. ELECTION OF CHAIRMAN FOR THIS MEETING**

The meeting opened at 19.00 Cllr James proposed and Cllr Weighill seconded that Cllr Mascall be elected Chairman. RESOLVED that Cllr Mascall be elected Chairman for this meeting.

**2. APOLOGIES**

Cllrs Gristwood, Haley and Sarah Morrow

**3. DECLARATIONS OF INTEREST IN ITEMS ON AGENDA**

None.

**4. MINUTES of the previous planning meeting**

The minutes of the previous meeting held on 1 August 2006 had been circulated and were signed by the Chairman as a true record.

**5. PUBLIC QUESTIONS**

None

**6. PLANNING**

- a. **Current applications.** The applications listed in appendix A were discussed and the action indicated was agreed.

**The meeting closed at 8.20pm**

**NEXT MEETING 12 September 2006 at 7pm**

**Signed.....Date.....**

**WARLINGHAM PARISH COUNCIL PLANNING LIST FOR 22 AUGUST 06**

**TA/2006/1057 17 July 2006 RME**

RETENTION OF 2M HIGH CLOSE BOARDED FENCE.

**255 HILLBURY ROAD WARLINGHAM**

**ACTION – NO OBJECTION**

**TA/2006/1095 24 July 2006 JSW**

ERECTION OF DOUBLE GARAGE WITH 2 BED FLAT OVER (OUTLINE)

**5 WARREN PARK WARLINGHAM**

**ACTION – OBJECTION**

**TA/2006/1103 21 July 2006 SF**

DEMOLITION OF DWELLING. ERECTION OF 3 DETACHED DWELLINGS.

**CHANDOS, THE MOUNT, WARLINGHAM**

**ACTION – OBJECTION**

**TA/2006/1113 26 July 2006 TJ**

ERECTION OF SINGLE STOREY DWELLING AND DETACHED GARAGE.

(AMMENDMENT TO APPROVED SCHEME TO INCLUDE HABITABLE ROOM IN ROOF AND ROOF LIGHT WINDOWS TO FRONT ELEVATION)

**27A EGLISE ROAD, WARLINGHAM**

**ACTION – NO OBJECTION**

**TA/2006/1075 19 July 2006 LW**

DEMOLITION OF GARAGE BLOCK & ERECTION OF 5-BED DWELLING WITH ATTACHED DOUBLE GARAGE & DETACHED DOUBLE GARAGE TO SERVE NO.89 WESTHALL ROAD WITH ASSOCIATED HARDSTANDING. (AMENDMENT TO TA/2005/198 SHOWING REVISED SITING OF HOUSE).

**89,WESTHALL ROAD,WARLINGHAM**

**ACTION – NO OBJECTION**

**TA/2006/1133 31 July 2006 JSW**

ERECTION OF ELECTRIC OPENING REMOTE CONTROL GATES.

**178,FARLEIGH ROAD,WARLINGHAM**

**ACTION – NO OBJECTION**

**TA/2006/1138 01 August 2006 TJ**

DEMOLITION OF SINGLE STOREY EXTENSION AND REMOVAL OF TEMPORARY BUILDING. ERECTION OF 2-STOREY SIDE/REAR EXTENSION, SINGLE STOREY FRONT EXTENSION AND FIRST FLOOR REAR EXTENSION. ERECTION OF ACCESS RAMPS TO FRONT AND REAR. FORMATION OF VEHICULAR ACCESS TO LINDEN GROVE AND CAR PARK TO REAR. AMENDMENTS TO ACCESS AND PARKING ARRANGEMENTS.

**515,LIMPSFIELD ROAD,WARLINGHAM**

**ACTION – NO OBJECTION**

**TA/2006/1157 02 August 2006 JSW**

ERECTION OF DORMER WINDOW TO REAR ROOF SLOPE.

**20 TRENHAM DRIVE,WARLINGHAM**

**ACTION – NO OBJECTION**

**TA/2006/1127 28 July 2006 LW**

DEMOLITION OF BUNGALOW AND GARAGE. ERECTION OF 3-BED BUNGALOW WITH DETACHED GARAGE.

**THE OLD DAIRY,CREWES LANE,WARLINGHAM ACTION – NO OBJECTION**

**TA/2006/1182 08 August 2006 VR**

DEMOLITION OF SUN ROOM. ERECTION OF SINGLE STOREY EXTENSION TO NORTH ELEVATION AND CONSERVATORY TO WEST ELEVATION. EXTENSION/ALTERATIONS TO ROOF IN CONNECTION WITH LOFT CONVERSION TOGETHER WITH THE INSERTION OF WINDOWS TO NORTH AND SOUTH GABLE END AND OBSCURE GLAZED ROOF LIGHTS TO EAST AND WEST ROOF SLOPES.

**2,GREEN HILL LANE,WARLINGHAM**

**ACTION – NO OBJECTION**

**TA/2006/1194 08 August 2006 JSW**

ERECTION OF 3-BED DETACHED DWELLING WITH DETACHED GARAGE SERVED BY VEHICULAR ACCESS. (OUTLINE)

**5 WARREN PARK,WARLINGHAM**

**ACTION – NO OBJECTION**

**RESULTS:-**

<b>Approved</b>	06/593 06/714 06/789 06/811 06/819 06/829 06/866 06/886	3 Bond Road 80 Leas Road 73 Shelton Avenue 202 Hillbury Road 84 Leas Road 40 Verdayne Gardens Tumblewood, 2 Green Hill Lane 428 Limpsfield Road
<b>Refused</b>	06/697 06/729 06/754 06/844	34-40 Crowborough Drive 178 Farleigh Road 73 Westhall Road 33 Church Road
<b>Appeals</b>	06/149	Moorfield Stables, Ledgers Farm

 **GROUNDS FOR OBJECTIONS:-**

- |                                    |                              |                              |
|------------------------------------|------------------------------|------------------------------|
| A Situated in MGB/AGLV             | D Overcrowding/Overuse       | G Increase in house category |
| B Outside development core problem | E Development precedent      | H Access/Unmade Road         |
| C Unneighbourly development        | F Out of character with area |                              |