

MINUTES

(To be approved at the next meeting)

Warlingham Parish Council

MINUTES OF THE MEETING OF WARLINGHAM PARISH COUNCIL HELD ON 01 FEBRUARY 2006 AT WARLINGHAM VILLAGE HALL, LIMPSFIELD ROAD, WARLINGHAM.

PRESENT: Cllr Richard Mascall (in the chair)
Cllr Simon Bold Cllr Arthur Haley
Cllr Martin Haley Cllr Ray James
Cllr Sarah Morrow *Cllr Wendy Pursehouse
*Cllr Philip Wragg
*Arrived after the meeting began

IN ATTENDANCE Gina Caunt

1. APOLOGIES

Cllrs Alan Gristwood, Simon Morrow and Mike Weighill

2. DECLARATIONS OF INTEREST IN ITEMS ON AGENDA

Cllr Sarah Morrow declared a prejudicial interest in agenda item 6b. Warlingham Churchyard grant application. Cllr James declared a prejudicial interest in agenda item 6b. Warlingham Churchyard grant application.

3. MINUTES

The minutes of the meeting on 04 January 2006 had been circulated and the following amendments were agreed. Minute number two Declarations of interest in items on Agenda shall read "Cllr James, Cllr Simon Morrow, and Cllr Weighill declared a prejudicial interest in agenda item 6b. Cllr James and Cllr Simon Morrow declared a prejudicial interest in item 6d in relation to the one line of the budget relating to a grant for the maintenance of All Saints Churchyard and stated that they would take no part in adopting that budget line. Cllr Weighill declared a prejudicial interest in item 6d in relation to the one line of the budget relating to a grant for the Xmas lights and stated that he would take no part in adopting that budget line." Minute number 6d Budget 2006/2007 shall read "The Chairman summarised the draft budget and advised that the only significant new item of expenditure is to finance a part time youth worker. He observed that the change in total expenditure would be financed by using reserves built up for this purpose in previous years. The subsequent discussion related to the overall size of the budget and its funding and no specific line items were addressed. In particular, Cllrs Simon Morrow and James took no part in adopting the line relating to the All Saints Churchyard and Cllr Weighill took no part in adopting the line relating to the Christmas lights. Cllr Weighill proposed and Cllr James seconded that we adopt the budget of £32,260 for 2006/07 and this was unanimously agreed." The minutes were then signed by the Chairman as a true record.

Cllr Pursehouse and Cllr Wragg joined the meeting.

Cllr Pursehouse declared a prejudicial interest in item 6b Warlingham Fair grant application. Cllr Wragg declared a prejudicial interest in a matter to be discussed under item 7 Parish Plan.

4. MATTERS ARISING

None.

5. PLANNING

a. Report on the planning committee meeting of 24 01 06:

Cllr Martin Haley reported that six applications were considered. Two objections and two letters of concern were lodged at this meeting.

6. FINANCE

a. Payments: The following payments were authorised.

Warlingham Village Hall (hire for 1/2/06)	£25.00
Harman Atwood Charities (hire for 3/1 & 24/1)	£7.20
Clerk salary for Jan 2006	£444.92
Surrey County Council (clerk pension Employer 53.82 and employee 26.66)	£80.48
Inland Revenue	£65.01
Clerk expenses	£26.73
Arthur Haley (travelling expenses)	£56.00
The London Green Belt Council – subscription	£10.00
British Telecom (clerks designated phone line)	£51.92

b. To consider Grant applications

The Chairman advised that this item is adjourned to the next meeting because three Councillors present declared a prejudicial interest leaving only five Councillors to take part in the discussion and allocation of funds. The Parish Council standing orders stipulate a quorum of at least 6 councillors is required.

c. Increase in fidelity insurance cover

The Chairman advised that it will cost approximately £23 per £10,000 to increase the fidelity cover. It was unanimously agreed to increase the fidelity cover insurance to £50,000.

7. PARISH PLAN

Cllr Wragg advised that a question of funding was raised at the last meeting. There are two different types of grant in addition to the money put forward by the Parish Council. The Steering Committee has had a meeting with Surrey Community Action who have advised that the Parish Council has to make the application and receive the proceeds that it then passes on to the Parish Plan Committee. Whyteleafe Parish Council will make a separate grant application.

Cllr Wragg left the meeting.

The Chairman advised that the Parish Council needs to submit the application and it was unanimously agreed to apply.

Cllr Wragg returned to the meeting.

Cllr Wragg advised that there is a separate grant from Awards for All that the Parish Plan Committee are looking into. The next step is to analyse the comments included in the questionnaire responses and it is hoped to present the results and recommendations at the Parish Assembly and to produce an abbreviated summary sheet to be delivered to all households in Warlingham.

8. NOTICE BOARDS

The Chairman advised that the notice board has now been removed from Verdayne Gardens and is currently being refurbished before being re-sited on the Limpsfield Road by Waterman's Dry Cleaners. The new notice board procedure adopted by the Parish Council at the November 2005 meeting is to be displayed on the village green notice board.

9. WARLINGHAM APPEARANCE

The Chairman advised that there are two proposals for the grass area outside 415 Limpsfield Road and they will be considered at the next meeting.

10. COMMON LAND

The Chairman advised that we are still waiting for the solicitors acting on behalf of 5 Chelsham Terrace to provide proof that the owners have a vehicular right of access to their property. Cllr James advised he had now received four quotes for repair to the drive to St Christopher's Church, but it is proving difficult to get equal quotes for the

same solution. Two Contractors are recommending tarmac and one gravel. Shingle would need to be edged or it will migrate, hogging is loose but if well rolled and laid properly will be longer lasting than shingle. Coarse tarmac drains well but prices vary. There are three inspection chambers at the beginning of the drive and hogging would move around, Cllr James suggested an edging of block paving at the beginning of the drive and around the inspection cover. It was agreed Cllr James would contact two of the Contractors to ask for a quote for tarmac with a hard edging.

11. PHOTOGRAPHIC COMPETITION

The Chairman advised that the poster to advertise the competition has been designed and will be displayed in suitable sites in April.

12. ELIZABETH HOUSE SURGERY

It was agreed to move this agenda item to the end of the meeting

13. ANNUAL PARISH ASSEMBLY

The Chairman proposed that the Annual Parish Assembly be moved from 17 May to 24 May because he is unable to make the 17 May, this was unanimously agreed. The Chairman said that the Parish Plan would be an ideal topic for the assembly and asked Councillors to think of ways we can generate public interest in future Parish Assemblies.

14. PARISH NEWSLETTER

Cllr Pursehouse has produced a financial sheet to give us an idea of the costs of a Parish Council newsletter. It would cost £560 for an A4 two sided newsletter delivered to every household in Warlingham. The Chairman asked Councillors to think of ideas for the content of the newsletter for discussion at the next meeting.

15. OUTSIDE BODIES

a. Reports of meetings attended

Cllr Sarah Morrow attended a very enjoyable Burns Night supper at Cranmer Court Nursing Home.

16. WARLINGHAM ROADS, SIGNS AND DRAINS IN NEED OF REPAIR

- a. 'Warlingham' road sign at the border with Hamsey Green has green paint on it.
- b. Westhall Road by junction with Ridley Road the road markings are completely worn away.
- c. Succombs Hill road markings still not re-painted.

17. CORRESPONDENCE

A memorial service for Honorary Alderman Richard Drake will be held on 10 March at 12 noon in St Johns Church, Croydon Road, Caterham with a reception afterward in the Soper Hall, Caterham. All Parish Councillors are invited to attend.

12. ELIZABETH HOUSE SURGERY

Cllr Pursehouse proposed and Cllr Bold seconded that members of the public and press be excluded from the chamber for this item because the information could be commercially sensitive.

The meeting closed at 9.30pm

NEXT MEETING 01 MARCH 2006 AT 7.30PM

Signed.....Date.....

MINUTES

Warlingham Parish Council

**MINUTES OF THE MEETING OF WARLINGHAM PARISH COUNCIL
PLANNING COMMITTEE HELD ON 24 JANUARY 2006 AT THE MISSION
ROOM, CHAPEL ROAD, WARLINGHAM.**

PRESENT: Cllr Alan Gristwood, Cllr Martin Haley, Cllr Sarah Morrow and Cllr Mike Weighill

1. ELECTION OF CHAIRMAN FOR THIS MEETING

Cllr Weighill proposed and Cllr Gristwood seconded that Cllr Haley be elected Chairman. RESOLVED that Cllr Haley be elected Chairman for this meeting.

2. APOLOGIES

Cllr Ray James

3. DECLARATIONS OF INTEREST IN ITEMS ON AGENDA

Cllr Alan Gristwood declared a prejudicial interest in planning application 2005/1902.

4. MINUTES of the previous planning meeting

The minutes of the previous meeting held on 03January 2006 had been circulated and were signed by the Chairman as a true record.

5. PUBLIC QUESTIONS

None

6. PLANNING

- a. Current applications.** The applications listed in appendix A were discussed and the action indicated was agreed. Cllr Gristwood took no part in discussion of planning application 2005/1902

The meeting closed 7.50pm

NEXT MEETING 14 February 2006 at 7pm

Signed.....Date.....

WARLINGHAM PARISH COUNCIL

PLANNING LIST

APPENDIX A

24 January 2006

05/1894 1	<p>515 Limpsfield Road Demolition of existing garages for the stationing of portakabin for use as a retail pharmacy Action : Letter of concern</p>
05/1902 1	<p>Land adj no.6 and R/O 7-11 Martin Close Erection of 2 x 3 bed semi detached dwellings and 2 x 3 bed and 1x 4 bed terraced houses. (total 5 dwellings). Alterations to access road (outline) Action : Objection</p>
05/1832 2	<p>84 Leas Road Conversion of existing garages into additional accommodation. Erection of 2 storey front/side and part rear extension incorporating replacement double garage. Erection of single storey rear extension and extension to porch. Incorporating canopy to front elevation. Alterations to fenestration. Action :No objection</p>
06/40 2	<p>16 Ward Lane Demolition of existing garage/store. Erection of attached 4 bed house together with associated vehicular access. Action : Letter of concern</p>
06/46 3	<p>549 Limpsfield Road Erection of 3 storey building comprising of 6 x 2 bed flats with associated parking and bin store Action : Objection</p>
05/56 3	<p>10 Clovelly Avenue Erection of conservatory to side elevation (certificate of lawfulness for a proposed development) Action : No objection</p>

RESULTS:-

Approved	<p>05/1421 Land adjoining 29 Eglise Road 05/1457 53 Verdayne Gardens 05/1482 540 Limpsfield Road 05/1487 Swallow Tiles, 64 Leas Road 05/1528 6 Eden Way 05/1595 5 The Elms 05/1485 Land rear of 25 Chapel Road – note we lodged letter of objection 05/1510 71 Westhall Road – note we lodged letter of objection 05/1565 27 Eglise Road – note we lodged letter of objection 05/1747 101 Westhall Road – note we lodged letter of objection</p>
Refused	<p>05/1587 35 Hamsey Green Gardens 05/1593 139 Westhall Road</p>
Appeals	

GROUNDS FOR OBJECTIONS:-

- | | | |
|-----------------------------|------------------------------|------------------------------|
| A Situated in MGB/AGLV | D Overcrowding/Overuse | G Increase in house category |
| B Outside development core | E Development precedent | H Access/Unmade Road problem |
| C Unneighbourly development | F Out of character with area | |