

In the allocated time for public questions before the meeting commences, questions were asked on the following topics: Budget, Quality Parish Council status progress, Clerk qualification, inclusion of public question time within the meeting in order to become a quality parish council, Parish plan Countryside Agency grant.

MINUTES

(To be approved at the next meeting)

Warlingham Parish Council

MINUTES OF THE MEETING OF WARLINGHAM PARISH COUNCIL HELD ON 04 JANUARY 2006 AT WARLINGHAM VILLAGE HALL, LIMPSFIELD ROAD, WARLINGHAM.

PRESENT: Cllr Richard Mascall (in the chair)
Cllr Simon Bold Cllr Alan Gristwood
Cllr Martin Haley Cllr Ray James
Cllr Simon Morrow Cllr Wendy Pursehouse
Cllr Philip Wragg Cllr Mike Weighill

IN ATTENDANCE Gina Caunt

1. APOLOGIES

Cllrs Arthur Haley and Sarah Morrow

2. DECLARATIONS OF INTEREST IN ITEMS ON AGENDA

Cllr Simon Morrow declared a prejudicial interest in agenda item 6b and 6d. Cllr James declared a prejudicial interest in agenda item 6b and 6d. Cllr Weighill declared a prejudicial interest in agenda item 6b and 6d.

3. MINUTES

The minutes of the meeting on 07 December 2005 had been circulated and the following amendments were agreed: To add the following to the end of item 7d *That the new procedure be adopted for future years. Cllr Bold asked for the Clerk to liaise with applicants to ensure applications were fully and clearly completed.* To add an additional sentence to the end of item 12. *In addition, we need to identify volunteers to help with a youth club – an advert to be prepared and posted on the notice board and website by the Clerk and Cllr Pursehouse to issue a press release.* The minutes were then signed by the Chairman as a true record.

4. MATTERS ARISING

Cllr James to put together the views of the Parish Councillors with regard to the redevelopment of Elizabeth House Surgery and this will be discussed at the next meeting. Clerk to write to Alan Greening and request that he consults with Cllr Pursehouse on the replacement ramp at Mint Walk.

5. PLANNING

a. Report on the planning committee meeting of 03 01 06:

Cllr James reported that nine applications were considered and three objections were lodged at this meeting.

6. FINANCE

a. Payments: The following payments were authorised.

Warlingham Village Hall (hire for 04/01/06)	£25.00
Clerk salary for Dec 2005	£436.93
Surrey County Council (clerk pension employer 53.82 and employee 26.66)	£80.48
Clerk expenses	
Harman Atwood Charities (hall hire 6/12/05)	£3.60

BDO Stoy Hayward LLP	£293.75
SLCC membership	£93.00
Viking Direct	£40.49
Nick Fuller (common land grass cut)	£100.00

b. To consider grants for All Saints Churchyard and Warlingham Christmas lights.

The Chairman advised that Clive Moore, the Assistance Chief Executive at Tandridge District Council, has recommended that this item be omitted from the meeting and that the two organisations be considered for a grant with other applicants at the next meeting.

c. Current and Reserve accounts as at 31 December 2005

The Clerk had distributed spreadsheets as at 31 December 2005 showing a balance on the current account of £1,413.94 and reserve account of £41,553.67.

d. Budget 2006/2007

The draft budget was discussed. Cllr Weighill proposed and Cllr James seconded that we adopt the budget of £32,260 for 2006/07 and this was unanimously agreed. The Chairman advised that the only significant new item of expenditure is to finance a part time youth worker.

e. Precept 2006/07

Cllr Simon Morrow proposed and Cllr Weighill seconded that the precept be set at the same amount as the last two years, £26,577 and this was unanimously agreed.

f. Conclusion of audit for the year ended 31 March 2005

The Clerk advised that BDO Stoy Hayward LLP had completed the audit for the year ended 31 March 2005. It was unanimously agreed to accept the Annual Return. The issue raised by the auditors regarding adequate fidelity guarantee insurance was discussed. The Parish Council currently have fidelity insurance of £30,000 and it was agreed the Clerk contact the insurance company to ascertain the cost of increasing this cover to £40,000 and £50,000.

7. PARISH PLAN

Cllr Wragg reported that slow but steady progress was being made on analysing the results and there should be some meaningful results to report in the next month. Cllr Wragg advised that help is still required if anyone has some spare time and Cllr Bold offered to help.

8. NOTICE BOARDS

The Clerk advised that Keith Masters is hoping to have a price in the next week for removal of the notice boards outside the Library and Verdayne Gardens and installation of a refurbished notice board outside the Dry Cleaners on the Limpsfield Road.

9. WARLINGHAM APPEARANCE

The Clerk advised that we are still awaiting the second quotation for preparation and planting of the grass area outside 415 Limpsfield Road.

10. COMMON LAND

The Chairman advised that there is still some dialogue between the Council's Solicitors and Mrs Simes's Solicitor regarding vehicular right of access to the property. It was agreed the Clerk should write to Sarumdale requesting a reply to our letter of 24 October regarding the removal of the picnic tables on the common land to the front of the Hare & Hounds public house. Cllr James advised that he has received two quotations for the repair of the drive to St Christopher's Church and is expecting another three quotations.

11. YOUTH FACILITIES

Cllr Pursehouse circulated a draft press release regarding volunteers to help with a new youth club. Cllr Simon Morrow advised that he is waiting to see what the response is for volunteers before he arranges a meeting with Surrey Clubs for Young People.

12. PHOTOGRAPHIC COMPETITION

Cllr Gristwood advised that he has worked out the budget for the competition and will produce a breakdown of the costs for the next meeting. The competition will be advertised from April and the closing date for entries will be 31 August with judging in September. Cllr Gristwood will borrow display stands from the camera club. The Clerk is to email other Parish Councils to ask if they have held a similar competition. Cllr Wragg suggested that some of the entries could be used to produce a Warlingham calendar.

13. ANNUAL INSURANCE REVIEW

The Clerk advised that our current local council insurance with Allianz Cornhill Insurance plc gave the following cover:

Public Liability £5,000,000 Officials Indemnity £250,000
Libel and Slander £250,000 Fidelity Guarantee £30,000
Legal expenses £50,000

As agreed earlier in the meeting costs are to be sought for an increase in the fidelity guarantee.

14. OUTSIDE BODIES

a. Reports of meetings attended

None

15. WARLINGHAM ROADS, SIGNS AND DRAINS IN NEED OF REPAIR

- a. Searchwood Road junction with Westhall Road footpath light not working.
- b. Subsidence by manhole cover in Leas Road junction with Leas Lane.

16. CORRESPONDENCE

- a. Following the email from Trish Bloxham at TDC regarding holding a Green Fair in Warlingham, Cllr Weighill advised that he is making enquiries to see if they can amalgamate a Green Fair with Blanchmans Fair.

The meeting closed at 9pm

NEXT MEETING 01 FEBRUARY 2006 AT 7.30PM

Signed.....Date.....

MINUTES

Warlingham Parish Council

**MINUTES OF THE MEETING OF WARLINGHAM PARISH COUNCIL
PLANNING COMMITTEE HELD ON 03 JANUARY 2006 AT THE MISSION
ROOM, CHAPEL ROAD, WARLINGHAM.**

PRESENT: Cllr Alan Gristwood, Cllr Martin Haley, Cllr Ray James and Cllr Sarah Morrow

1. ELECTION OF CHAIRMAN FOR THIS MEETING

Cllr James proposed and Cllr Haley seconded that Cllr Morrow be elected Chairman.
RESOLVED that Cllr Morrow be elected Chairman for this meeting.

2. APOLOGIES

None

3. DECLARATIONS OF INTEREST IN ITEMS ON AGENDA

Cllr Alan Gristwood declared a prejudicial interest in planning applications
2005/1839 and 2005/1867/C

4. MINUTES of the previous planning meeting

The minutes of the previous meeting held on 06 December 2005 had been circulated
and were signed by the Chairman as a true record.

5. PUBLIC QUESTIONS

None

6. PLANNING

- a. Current applications.** The applications listed in appendix A were discussed and
the action indicated was agreed. Cllr Gristwood left the meeting when
applications 2005/1839 and 2005/1867/C were discussed

The meeting closed 8.25pm

NEXT MEETING 24 January 2006 at 7pm

Signed.....Date.....

WARLINGHAM PARISH COUNCIL

PLANNING LIST

APPENDIX A

03 January 2006

05/1753 49	<p>Land adj Fairacres, Tydcombe Road Erection of 5 bed 2 storey dwelling with rooms in roof and triple garage and associated access.(outline) Action : No objection</p>
05/1779 49	<p>4 Huntsmans Close TPO fell 1 Sycamore Action : No objection</p>
05/1665 50	<p>22 Oakley Road Demolition of garage. Erection of 2 storey front and single storey rear extensions. Erection of detached double garage. Action : No objection</p>
05/1788 50	<p>89 Westhall Road Demolition of existing garage building and erection of 1 x 5 bed house with attached double garage and 1 x 4 bed chalet style house with detached double garage. Formation of access and amendments to existing driveway and access together with detached double garage to serve 89 Westhall Road. Action : Objection</p>
05/1818 50	<p>82 Limpsfield Road Change of use of dentist surgery to form 2 x A1 retail units with new shop fronts. Action : No objection</p>
05/1839 51	<p>Land adj to 6 and rear of 7-11 Martin Close Erection of 2x 2 bed chalet style dwellings and 2 x 3 bed semi detached dwellings with integral garage (total 4 dwellings) alterations to access road (outline). Action : Objection</p>
05/1843 51	<p>86B Limpsfield Road Retention of ductwork to rear elevation. Action : No objection</p>
05/1846 51	<p>12 Cedar Close Demolition of outbuilding. Erection of 2 storey side extension with dormer window to front and rear to use as granny annex. Action : Objection</p>
05/1867/C 51	<p>65 Kingswood Lane Erection of detached chalet bungalow at rear with integral garage and provision of parking space for the existing house (consultation by adjoining authority) Action : No objection</p>

RESULTS:-

Approved	05/1364 05/1460 05/1501 05/1421	10 Albert Road 86 Westhall Road 96 Hillbury Road Land adjoining 29 Eglise Road – note we wrote letter of objection
Refused	05/1398 05/1520 05/1593 05/1587	549 Limpsfield Road 5 Birch Way 139 Westhall Road – note we lodged letter of objection 35 Hamsey Green Gardens – note we lodged letter of concern
Appeals		

GROUNDS FOR OBJECTIONS:-

- | | | |
|-----------------------------|------------------------------|------------------------------|
| A Situated in MGB/AGLV | D Overcrowding/Overuse | G Increase in house category |
| B Outside development core | E Development precedent | H Access/Unmade Road problem |
| C Unneighbourly development | F Out of character with area | |