

In the allocated time for public questions before the meeting commenced no questions were asked.

MINUTES

(To be approved at the next meeting)

Warlingham Parish Council

MINUTES OF THE MEETING OF WARLINGHAM PARISH COUNCIL HELD ON 04 JUNE 2008 AT THE MISSION ROOM, CHAPEL ROAD, WARLINGHAM.

PRESENT: Cllr Richard Mascall (in the chair)
Cllr Simon Bold Cllr David Cooley
Cllr Abigail Cruwys Cllr Jean Cruwys
Cllr Harry Hill Cllr Sarah Morrow
Cllr Simon Morrow Cllr Danielle Tournes
Cllr Philip Wragg

IN ATTENDANCE Gina Caunt

08/488. APOLOGIES – Cllr Ray James

08/489. DECLARATIONS OF INTEREST

a. Changes to Councillor registered financial and other interests - None

b. Declarations of interest in items on the agenda – Cllr Simon Morrow declared a personal interest in agenda item 6b application number TA/2008/678

08/490 MINUTES

The minutes of the meeting held on 07 May 2008 had been circulated and were signed by the Chairman as a true record.

08/491. MATTERS ARISING None

08/492. WARLINGHAM BUS SERVICE (METROBUS)

The meeting was suspended whilst Nick Hills from Metrobus gave a short presentation. Metrobus have been operating the service for six months and the patronage has increased with an average morning usage of 8.9 and evening of 5.5. Cllr Simon Morrow advised that it is the end of the formal pilot, but the agreement allows either party to pull out with three months notice

The meeting resumed.

It was **RESOLVED to continue with the service from pilot to permanent.** The following actions were agreed. The Clerk is to write to Southern Rail and ask about a sign and poster on the platforms and a sign at the top of the stairs. Nick Hills will provide leaflets to hand out at the Warlingham Fair.

08/493. PLANNING

a. Report on the planning committee meetings of 13 May and 3 June 2008

At the meeting held on 13 May four applications were considered and three objections lodged. At the meeting held on 3 June six applications were considered and four objections lodged.

b. Local Development Framework

The Parish Council has lodged fifteen objections to the Local Development Framework and Cllr Wragg has attended recent preliminary meetings at the District Council offices. The enquiry starts on Monday 23 June 2008. It was agreed to ask Cllr James to attend the meeting on 23 June on Housing, the Chairman agreed to attend the meeting on 25 June on Public Consultation and Cllr Wragg will attend the meeting on 3 July on Town Centres.

08/494. FINANCE

a. Payments: The following payments were authorised.

Harman Atwood Charities (hire 13/5,3/6, 4/6)	£21.60
Gina Caunt (clerk salary for May)	£525.31
Surrey County Council (clerk pension for May)	£132.68
Gina Caunt (expenses)	£15.26
Tandridge Voluntary Service Council (subscription)	£10.00
Metrobus	£1187.50
Sussex Association of Local Councils (new councillor packs)	£176.25
Warlingham Youth Club	£425.00

b. Annual Accounts for the year ended 31 March 2008.

The Annual Accounts were presented to the Council and it was **RESOLVED that the Parish Council approved the accounts for the year ended 31 March 2008.**

08/495. PARISH PLAN

A full copy of the Parish Plan was given to Parish Councillors. It is hoped it will act as an agenda for future projects that the Parish Council may adopt. It was agreed that Councillors will look at the Parish Plan and report back to the next meeting to identify two or three items that we can take forward.

08/496. WARLINGHAM APPEARANCE

a. Planted area outside 415 Limpsfield Road

The drainage holes made by Surrey Highways have not resolved the water drainage problem. It was **RESOLVED to obtain a proposal for planting and regular maintenance from Peter Cheesewright.**

b. Anti-Graffiti kit from District Council

As part of their on-going initiative the District Council are supplying anti-graffiti kits free of charge to Parish Councils. It was **RESOLVED to accept a kit for use within Warlingham by local residents.** A notice will be displayed on the notice board advising the public that the kit is available to remove graffiti.

08/497. YOUTH FACILITIES

Cllr Tournes met with Wendy Pursehouse and advised that there will be a meeting in the village hall on the 18 June with all registered young people and an enrolment event on 25 June, followed by a launch event in early July.

08/498. MINT WALK

A consultation letter has been produced and will be delivered to residents prior to asking Surrey County Council to provide additional lighting at the end of Elm Road and Glebe Road.

08/499. SEARCH FOR VOLUNTEERS

The Clerk has telephoned local organisations for a response to the letter sent earlier this year. Fifteen organisations are interested in advertising for volunteers in the leaflet that the Parish Council will produce. The Clerk will liaise with Wendy Pursehouse regarding the production of the leaflet. A steering committee will need to be formed to manage the proposed Good Neighbourhood Scheme and Cllr Wragg advised that Surrey Community Action is happy to attend the steering committee meeting. Local Doctors have confirmed that there is a need locally for transport to hospitals, x-rays, chiropody etc especially to the Caterham Dene Day Hospital. Cllr Simon Morrow advised that a similar scheme is run in Tatsfield by a Management Committee of nine members with twenty two drivers and one co-ordinator. The scheme is funded by the users paying 40p per mile, the trips are mainly health related and the biggest expense for the scheme is insurance.

08/500. CAR PARKING

Cllr Simon Morrow advised that the District Parking Manager is looking into the problem with parking on the double yellow lines on the approach road to the shopper's car park. The forecourt outside Somerfield Supermarket owned by Surrey County Council is used as a parking area, thus obstructing the pavement for pedestrians. The Clerk is to ask Surrey Highways to arrange a site visit and to re-instate the bollard that was knocked down, in an attempt to will deter cars from parking on the forecourt.

08/501. VITALITY OF WARLINGHAM AS A SHOPPING DESTINATION

A meeting has been arranged for 16 July 2008 and local traders will be invited.

08/502. WARLINGHAM FAIR

Cllr Bold is working with Alan Gristwood to put a display board together on the history of Warlingham. Cllrs are to advise Cllr Bold if they are able to help man the stand.

08/503. REPLACEMENT OF TREE IN MEMORY OF MR RICHARD DRAKE

The Clerk has asked if the Downlands Trust can suggest an alternative tree and is awaiting a response.

08/504. HAMSEY GREEN RECREATIONAL CHILDREN'S PLAYGROUND

The new play equipment has been installed and the Chairman will arrange an opening ceremony and an associated press release.

08/505. PARISH COUNCIL WEB SITE

It was **RESOLVED** that Cllrs **Simon Bold, Richard Mascall, Sarah Morrow and Simon Morrow** form a sub-group to look at the re-design of the web site and come up with a proposal for the September meeting. All Cllrs are to look at other Parish Council web sites and to advise Cllr Bold of any ideas they may have.

08/506. OUTSIDE BODIES

- a. **Reports of meetings attended.** Cllr Bold attended a recent Blanchmans Farm meeting.

08/507. WARLINGHAM ROADS, SIGNS AND DRAINS IN NEED OF REPAIR.

a. Reports of faults

1. Pot hole in Eglise Road
2. Several holes in Farleigh Road
3. Road sunk at the end of Narrow Lane

b. Bug Hill use by HGV

Heavy goods vehicles are driving up Bug Hill because the width restriction sign cannot be seen from the Woldingham end of the road. It was **RESOLVED** to write to Surrey County Council requesting that a sign be displayed in Woldingham Road to advise that Bug Hill has a width restriction.

08/508. CORRESPONDENCE

- a. The Sea Cadets request for donation of £1000
- b. Email re Continental market in Warlingham village
- c. TDC notice of temporary closure of roads in Warlingham on 21 June 2008 for Warlingham Fair procession
- d. Invitation for a representative to attend the Grand Opening of Elizabeth House Medical Practice on Saturday 14 June 2008
- e. SCC Order of amendments to Rights of Way Map
- f. Letter from Woldingham PC re HGV's from the Oxted Chalkpit Lane Quarry.
- g. North Tandridge Local History Centre AGM 5 June 2008
- h. London Green Belt Council meeting 11 June 2008
- i. Tandridge Voluntary Service Council network luncheon 19 June 2008
- j. Letter from 1st Warlingham Guides asking the Parish Council to apply on their behalf for planning permission for a replacement Barn

08/509. CONGRATULATIONS

The Chairman congratulated the Clerk on her success in obtaining the Certificate in Local Council Administration qualification, noting that this had involved a lot of hard work.

The meeting closed at 10.15 pm

NEXT MEETING 2 JULY 2008

Signed.....Date.....

MINUTES

Warlingham Parish Council

**MINUTES OF THE MEETING OF WARLINGHAM PARISH COUNCIL
PLANNING COMMITTEE HELD ON 13 MAY 2008 AT THE MISSION
ROOM, CHAPEL ROAD, WARLINGHAM.**

PRESENT: Cllrs Harry Hill, Ray James, Sarah Morrow and Philip Wragg

1. ELECTION OF CHAIRMAN FOR THIS MEETING

Cllr Morrow proposed and Cllr Wragg seconded that Cllr James be elected Chairman.
RESOLVED that Cllr James be elected Chairman for this meeting.

2. APOLOGIES

None

3. DECLARATIONS OF INTEREST IN ITEMS ON AGENDA

None

4. MINUTES of the previous planning meeting

The minutes of the meeting held on 22 April 2008 had been circulated and were signed by the Chairman as a true record.

5. PUBLIC QUESTIONS

Four members of the public were present and raised concern regarding application TA/2008/565

6. PLANNING

- a. Current applications.** The applications listed in appendix 'A' were discussed and the action indicated was agreed.
- b. LDF topics.** The Planning Inspector's programme of sessions that the Parish Council are invited to attend and participate in were discussed.

The meeting closed at 9pm

NEXT MEETING 3 June 2008

Signed.....Date.....

TA/2008/565 CAH
DEMOLITION OF GARAGE & ERECTION OF 6 DWELLINGS WITH
ASSOCIATED ACCESS TO MARKS ROAD (OUTLINE).
LAND TO REAR OF 10 - 14, EGLISE ROAD – ACTION OBJECTION

TA/2008/397 RB
DEMOLITION OF BUNGALOW. ERECTION OF 2 X 4-BED SEMI-DETACHED
HOUSES WITH PARKING.
1, HARROW ROAD – ACTION OBJECTION

TA/2008/274 LS
ERECTION OF PART TWO STOREY AND PART SINGLE STOREY SIDE AND
REAR EXTENSION.
15, ELM ROAD – ACTION NO COMMENT PLANS NOT IN LIBRARY

TA/2008/645 RB
ERECTION OF A SINGLE STOREY REAR EXTENSION TO PROVIDE OFFICES
(CLASS A2)
367-373 LIMPSFIELD ROAD – ACTION OBJECTION

Appeals lodged

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GROUND FOR OBJECTIONS:-

- | | | |
|-----------------------------|------------------------------|------------------------------|
| A Situated in MGB/AGLV | D Overcrowding/Overuse | G Increase in house category |
| B Outside development core | E Development precedent | H Access/Unmade Road |
| C Unneighbourly development | F Out of character with area | |