

In the allocated time for public questions before the meeting commenced no questions were asked.

MINUTES

(To be approved at the next meeting)

Warlingham Parish Council

MINUTES OF THE ANNUAL MEETING OF WARLINGHAM PARISH COUNCIL HELD ON 07 MAY 2008 AT THE MISSION ROOM, CHAPEL ROAD, WARLINGHAM.

PRESENT: Cllr Richard Mascall (in the chair)
Cllr Simon Bold Cllr David Cooley
Cllr Abigail Cruwys Cllr Jean Cruwys
Cllr Harry Hill Cllr Ray James
Cllr Sarah Morrow Cllr Simon Morrow
Cllr Danielle Tournes Cllr Philip Wragg

IN ATTENDANCE Gina Caunt

08/465. ELECTION OF THE CHAIRMAN AND VICE CHAIRMAN

Cllr James proposed and Cllr Simon Morrow seconded that Cllr Mascall be elected Chairman. **RESOLVED that Cllr Mascall is elected Chairman.** Cllr Simon Morrow proposed and Cllr David Cooley seconded that Cllr Ray James be elected Vice-Chairman. **RESOLVED that Cllr James is elected Vice-Chairman.**

08/466. APOLOGIES - None

08/467. DECLARATIONS OF INTEREST

a. Declarations of interest in items on the agenda - None

08/468. MINUTES

The minutes of the meeting held on 02 April 2008 had been circulated and were signed by the Chairman as a true record.

08/469. MATTERS ARISING None

08/470. PLANNING

a. Appointment to the planning committee

Cllrs James, Sarah Morrow and Wragg were re-appointed and Cllrs Bold and Hill were appointed to the planning committee. It was noted that all Councillors are substitute members of the planning committee and can be called upon if required.

b. Report on the planning committee meeting of 22 April 2008

At the meeting held on 22 April five applications were considered and no objections lodged.

c. Local Development Framework

Cllr Wragg attended recent preliminary meetings at the District Council office and has been invited to a further meeting at the end of June. It was agreed that the planning committee will make a decision on the topics we would like Cllr Wragg to represent at the meeting and Councillors will make a decision at the next Parish Council meeting if we agree to make further representations.

08/471. FINANCE

a. Payments: The following payments were authorised.

Harman Atwood Charities (hire for 22/4 and 7/5)	£14.40
Warlingham Village Hall (hire for 25/3)	£30.00
Gina Caunt (clerk salary for April)	£525.51
Surrey County Council (clerk pension for April)	£168.75
Gina Caunt (reimbursement for designated telephone)	£41.16
Allianz Insurance plc (annual premium)	£1078.08

08/472. PARISH PLAN

A full copy of the Parish Plan will be distributed to local organisations, District Councillors and County Councillors. It is hoped a working group will be formed to take two or three projects from the plan forward.

08/473. WARLINGHAM APPEARANCE

a. Planted area outside 415 Limpsfield Road

Surrey Highways have now excavated through the underlying road construction and re-instated with a more porous material, they will try to inspect the area following some rainfall to see if this has improved the water log problem.

08/474. YOUTH FACILITIES

The agreement from Surrey Clubs for Young People is still awaited and cannot progress until John Trend returns from annual leave. There have been some start up problems and in his absence Paul Songer has advised to stop the club and put everything in place with a re-launch. There will be a meeting in the village hall on the 18 June with all registered young people and an enrolment event on 25 June, followed by a launch event in early July. Cllr Tournes agreed to join the Youth Club Committee.

08/475. MINT WALK

The Police have been very responsive and the area is quiet at the moment. The demolition company have now cleared their property from the site. A number of residents are keen to have better lighting at the end of Glebe Road and Elm Road. The Clerk will liaise with Cllr Bold to write a consultation letter to residents prior to asking Surrey County Council to provide the additional lighting.

08/476. SEARCH FOR VOLUNTEERS

The Clerk is in the process of telephoning local organisations for a response to the letter sent earlier this year. Cllr Wragg circulated a proposal for a Good Neighbourhood Scheme. The scheme is to help provide an economical voluntary transport service for people of all ages to hospital appointments, shopping trips, hairdressers, entertainment etc. The service is different from a taxi or bus in that the driver can wait with the client thus acting as a companion. Surrey Community Action has advised that it can take eighteen months to set up and will need a start up float of £1500. A steering committee would have to be formed and volunteer drivers identified. Volunteer drivers would be paid 40p per mile and receive a free pass to hospital car parks. A Duty Officer would be responsible for handling applications for trips and booking drivers from an established pool. The Clerk is to ask local doctors' surgeries if they are aware of a need for such a scheme in Warlingham.

08/477. CAR PARKING

The problem with parking on the double yellow lines on the approach road to the shopper's car park persists. The yellow lines are there as a deterrent to try to stop parking, but have no legal status at this location. The Clerk is to advise the District Council that large vehicles park on the yellow lines causing a health and safety issue for emergency vehicles and a hazard for pedestrians. The Clerk is to contact the Fire Brigade regarding the health and safety aspect of whether an appliance can get by should cars be parked along the double yellow lines. Cllr Simon Morrow will pursue the matter with the District Council.

08/478. VITALITY OF WARLINGHAM AS A SHOPPING DESTINATION

Cllr James and the Clerk are arranging a meeting for local traders to discuss the vitality of Warlingham. Cllr Bold and Wragg will also attend the meeting.

08/479. WARLINGHAM FAIR

Cllr Bold will work with Alan Gristwood to put a display board together on the history of Warlingham. Cllr Sarah Morrow will provide some material to display.

08/480. REPLACEMENT OF TREE IN MEMORY OF MR RICHARD DRAKE

The Downlands Project Manager has suggested planting a bear root feathered English Oak tree in December and suggests a metal frame to protect the tree. The cost for the tree, planting with stake and tree guard will be £80 and a metal frame will be £180. Doubts were expressed by Councillors regarding the viability of the proposed tree. It was agreed the Clerk would ask if they can suggest an alternative tree.

08/481. HAMSEY GREEN RECREATIONAL CHILDREN'S PLAYGROUND

The new play equipment will be installed on 12 May and will take three to four days to complete. The Chairman suggested an opening ceremony and an associated press release once installed.

08/482. COMMON LAND

An email and subsequent letter has been received from Chelsham & Farleigh Parish Council asking permission for Councillors to erect a banner on the common land for a couple of days prior to 24 May to promote a charity fun day for Help for Heroes. This was agreed in principle and the Clerk will check with the Insurance Company to ascertain if our insurance will cover the banner and if not to ask Chelsham & Farleigh to take out liability insurance.

08/483. TANDRIDGE DISTRICT COUNCIL COMMUNITY ALARM SERVICE

A letter has been received from the District Council asking for the Parish Council to consider financial assistance for residents in Warlingham who are unable to meet the cost of the service. This was considered and discussed and Councillors felt that the provision of community alarms was not the responsibility of a Parish Council. It was **RESOLVED not to offer financial assistance.**

08/484. OUTSIDE BODIES

- a. **Reports of meetings attended.** Cllr Sarah Morrow attended the North Tandridge Local History Centre meeting, Cllr James attended the Warlingham Village Hall Committee meeting and the Chairman advised that he will attend the Remembrance Sunday Committee meeting tomorrow evening.

- b. **Appointment to Outside Bodies for 2008/2009**

The following appointments were made:

East Surrey Parishes Liaison Group and SCAPTC - Richard Mascal
Youth Liaison/Youth Club Management Committee - Danielle Tournes
Surrey Rail Forum and East Surrey Transport Committee – Simon Bold
Blanchmans Farm – Simon Bold
Warlingham Village Hall Management Committee - Ray James
North Tandridge Local History Centre - Sarah Morrow
Parish Plan – Philip Wragg

- c. **Trustee for the Chelsham, Farleigh & Warlingham Relief in Need Charity.** A letter has been received from the charity inviting the Parish Council to nominate a Councillor to serve on the Board. It was **RESOLVED to nominate Cllr Jean Cruwys to serve as a Trustee for Chelsham, Farleigh & Warlingham Relief in Need Charity.**

08/485. WARLINGHAM ROADS, SIGNS AND DRAINS IN NEED OF REPAIR.

The reported collapsed kerb on the Limpsfield Road / The Green is awaiting repair.

08/486. DATES OF MEETINGS FOR 2008/2009

It was **RESOLVED** to continue holding the council meetings on the first **Wednesday** of each month, with no meeting in August. The Annual General Meeting will be held on **13 May 2009**. The date of the Annual Parish Meeting is to be advised.

08/487. CORRESPONDENCE

a. Letter from TDC advising temporary closure of Tithepit Shaw Lane junction of Hillbury Road and Wentworth Way on 18 May for the Hillcrest 8K annual run.

The meeting closed at 10.15 pm

NEXT MEETING: 4 June 2008

Signed.....Date.....

MINUTES

Warlingham Parish Council

**MINUTES OF THE MEETING OF WARLINGHAM PARISH COUNCIL
PLANNING COMMITTEE HELD ON 22 APRIL 2008 AT THE MISSION
ROOM, CHAPEL ROAD, WARLINGHAM.**

PRESENT: Cllrs Alan Gristwood, Richard Mascall and Sarah Morrow

1. ELECTION OF CHAIRMAN FOR THIS MEETING

Cllr Mascall proposed and Cllr Gristwood seconded that Cllr Morrow be elected Chairman. **RESOLVED** that Cllr Morrow be elected Chairman for this meeting.

2. APOLOGIES

Cllrs James and Wragg

3. DECLARATIONS OF INTEREST IN ITEMS ON AGENDA

None

4. MINUTES of the previous planning meeting

The minutes of the meeting held on 1 April 2008 had been circulated and were signed by the Chairman as a true record.

5. PUBLIC QUESTIONS

None

6. PLANNING

- a. Current applications.** The applications listed in appendix 'A' were discussed and the action indicated was agreed.

The meeting closed at 7.30pm

NEXT MEETING 13 May 2008

Signed.....Date.....

Appendix A WARLINGHAM PARISH COUNCIL PLANNING LIST FOR 22 APRIL 2008

TA/2008/388 CAH
SUB-DIVISION OF DWELLING TO PROVIDE 2 X 4 BED DWELLINGS.
2,2 GLENMORE,SOUTHVIEW ROAD – ACTION NO OBJECTION

TA/2008/463 MJB
ERECTION OF SINGLE STOREY REAR EXTENSION, AND INFILL
EXTENSION TO REAR PASSAGEWAY
ASHTREE COTTAGE,TITHEPIT SHAW LANE – ACTION NO OBJECTION

TA/2008/522 MJB
ERECTION OF DORMER WINDOW TO FRONT ROOFSLOPE.
16 BOXWOOD WAY – ACTION NO OBJECTION

TA/2008/489 RME
ERECTION OF PERGOLA TO REAR ELEVATION WITH HEATING &
LIGHTING.
THE WHITE LION,3 FARLEIGH ROAD – ACTION NO OBJECTION

TA/2008/519 RME
ERECTION OF PERGOLA TO REAR ELEVATION WITH HEATING &
LIGHTING. (LISTED BUILDING CONSENT)
THE WHITE LION,3 FARLEIGH ROAD – ACTION NO OBJECTION

Appeal lodged

TA/2007/168	116 Westhall Road, Warlingham
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GROUNDS FOR OBJECTIONS:-

A Situated in MGB/AGLV

B Outside development core

C Unneighbourly development

D Overcrowding/Overuse

E Development precedent

F Out of character with area

G Increase in house category

H Access/Unmade Road