

*In the allocated time for public questions before the meeting commenced questions were asked about the Local Development Framework response, the search for volunteers, Parish Council newsletter and the LORDS survey.*

## **MINUTES**

(To be approved at the next meeting)

### **Warlingham Parish Council**

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## **MINUTES OF THE MEETING OF WARLINGHAM PARISH COUNCIL HELD ON 05 MARCH 2008 AT THE MISSION ROOM, CHAPEL ROAD, WARLINGHAM.**

**PRESENT:** Cllr Richard Mascall (in the chair)  
Cllr Simon Bold Cllr Martin Haley  
Cllr Sarah Morrow Cllr Simon Morrow  
Cllr Wendy Pursehouse Cllr Mike Weighill  
Cllr Philip Wragg

**IN ATTENDANCE** Gina Caunt

### **08/425. APOLOGIES**

Cllrs Alan Gristwood, Arthur Haley and Ray James

### **08/426. DECLARATIONS OF INTEREST**

- a. Changes to Councillor registered financial and other interests - None**
- b. Declarations of interest in items on the agenda - None**

### **08/427. MINUTES**

The minutes of the meeting held on 06 February 2008 had been circulated and were signed by the Chairman as a true record.

### **08/428. MATTERS ARISING** None

### **08/429. PLANNING**

#### **a. Report on the planning committee meeting of 19 February 2008**

At the meeting held on 19 February twelve applications were considered and five objections were lodged.

### **08/430. FINANCE**

#### **a. Payments:** The following payments were authorised.

Harman Atwood Charities (hire for 17/12, 19/2, 5/3)	£30.60
Gina Caunt (clerk salary for Feb)	£522.07
Surrey County Council (clerk pension for Feb)	£96.88
Gina Caunt (reimbursement for Cilca registration)	£55.00
Gina Caunt (expenses)	£5.76
Sussex Association of Local Councils (Clerk networking day)	£35.25
CPRE (membership)	£28.00
Metrobus (Warlingham Shuttle Bus)	£1187.50
Tandridge District Council (contribution to car park lighting)	£1000.00

### **08/431. PARISH PLAN**

The executive summary of the Parish Plan was circulated to all Councillors prior to this meeting and the sixty page full version was circulated on CD to all Councillors present at the meeting. The cost of printing the Parish Plan is £2900 and the Parish Plan Committee will give a detailed proposal at the next meeting to request financial help from the Parish Council. It was **RESOLVED** that the Parish Council welcomes the publication of the Parish Plan. Thanks go to those involved in its production; the Parish Council regards the document as a valuable source of ideas for improving the community of Warlingham.

#### **08/432. WARLINGHAM APPEARANCE**

##### **a. Planted area outside 415 Limpsfield Road**

Marc Harding of Surrey Highways has advised there is nothing they can do to resolve the water problem. Cllr Bold supported Cllr James' earlier suggestion to plant Sedums and Cllr Weighill suggested grass with a central slightly raised planted area. It was **RESOLVED that the Clerk obtain a quote from Peter Cheesewright for the initial installation and ongoing maintenance.**

##### **b. Warlingham signs**

The Chairman and District Councillor Jeremy Pursehouse met with two Highways Officers to look at the sites for the proposed signs. They advised that the proposal will go before the Local Committee meeting in June 2008 for approval.

#### **08/433. YOUTH FACILITIES**

The agreement from Surrey Clubs for Young People is still awaited. The Youth Club has met for the first session this evening. It is hoped the club will evolve and the young people will be involved in planning the club and its activities.

#### **08/434. MINT WALK**

The skate ramp has been painted dark green which has tidied the area up, but there are iron girders and rubbish outside the demolition company. Cllr Bold will provide a photo of the area to be emailed to Jonathon Bruce at District Council. Cllr Bold has spoken to a number of residents in Elm Road and Glebe Road and they have suggested better street lighting as opposed to closing the roads. Improved street lighting is viewed as important as any proposal to close road ends.

#### **08/435. SEARCH FOR VOLUNTEERS**

To date only five replies have been received following the letter sent by the Parish Council, the Clerk is to telephone local organisations for a response.

#### **08/436. CAR PARKING**

The Chairman is to contact Warlingham Rugby Club regarding the parking along the Limpsfield Road. The Clerk is to ascertain what side of the Limpsfield Road it is proposed to paint the yellow line and when will the consultation take place.

#### **08/437. GRANT PROCESS**

Ten aspects of the grant procedure were discussed. The Chairman is to produce some more examples of the calculation process, and the criteria for eligibility to be reviewed at a future meeting. Cllr Simon Morrow proposed that a grant sub-committee be formed of those with no prejudicial interests in the applications submitted to enable discussion of the applications, two voted in favour, four against and two abstained.

#### **08/438. ANNUAL PARISH MEETING**

The suggested format for the Annual Parish meeting was discussed. It was agreed that the meeting will start at 8pm with an opening welcome by the Chairman; this will be followed by short presentations by individual Councillors on the Parish Council's recent activities. The meeting will end with public questions and informal reception with light refreshments.

#### **08/439. VITALITY OF WARLINGHAM AS A SHOPPING DESTINATION**

Deferred to the next meeting.

#### **08/440. WARLINGHAM FAIR**

Warlingham Fair will take place on 21 June 2008 and it was agreed to book a stall.

**08/441. OUTSIDE BODIES**

- a. **Reports of meetings attended.** None

**08/442. WARLINGHAM ROADS, SIGNS AND DRAINS IN NEED OF REPAIR.**

Cllr Bold circulated a list of road faults reported to Highways to date. The reported collapsed kerb on the Limpsfield Road / The Green is dangerous; Clerk to report to County Councillor David Hodge.

**08/443. CORRESPONDENCE**

- a. Email regarding flight paths, Cllr Bold reported that Warlingham is on the edge and not near a major change of flight routes.
- b. Telephone message from District Councillor Glynis Whittle regarding concern at number of trees removed at a Tydcombe Road development. The Chairman had viewed the site but the trees were not subject to tree preservation orders.
- c. Telephone message from District Councillor Ashley Burridge regarding replacement of the tree planted in memory of Honorary Alderman Richard Drake.
- d. Letter from Streeter Marshall Solicitors regarding access to 3 Chelsham Terrace, Warlingham.
- e. Email from a local resident requesting that the bench on the common land be moved to a more visible location on the common land.

**The meeting closed at 10.10 pm**

**NEXT MEETING 02 APRIL 2008**

**ANNUAL PARISH MEETING 25 MARCH 2008**

**Signed.....Date.....**

MINUTES

**Warlingham Parish Council**

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**MINUTES OF THE MEETING OF WARLINGHAM PARISH COUNCIL  
PLANNING COMMITTEE HELD ON 19 FEBRUARY 2008 AT THE  
MISSION ROOM, CHAPEL ROAD, WARLINGHAM.**

**PRESENT:** Cllrs Alan Gristwood, Ray James, Richard Mascall, Sarah Morrow and Philip Wragg

**1. ELECTION OF CHAIRMAN FOR THIS MEETING**

Cllr James proposed and Cllr Morrow seconded that Cllr Gristwood be elected Chairman. RESOLVED that Cllr Gristwood be elected Chairman for this meeting.

**2. APOLOGIES**

None

**3. DECLARATIONS OF INTEREST IN ITEMS ON AGENDA**

Cllr Wragg declared a prejudicial interest in applications 2007/1902 and 2008/58. Cllr James declared a prejudicial interest in applications 2008/127, 2007/816 and a personal interest in 2008/129. Cllr Morrow declared a prejudicial interest in application 2008/127.

**4. MINUTES of the previous planning meeting**

The minutes of the meeting held on 29 January 2008 had been circulated and were signed by the Chairman as a true record.

**5. PUBLIC QUESTIONS**

None

**6. PLANNING**

- a. Current applications.** The applications listed in appendix 'A' were discussed and the action indicated was agreed.

**The meeting closed at 8.15 pm**

**NEXT MEETING 11 March 2008**

**Signed.....Date.....**

**Appendix A WARLINGHAM PARISH COUNCIL PLANNING LIST FOR 19 FEBRUARY 2008**

<b>TA/2007/1902</b>	LS
RETENTION OF SINGLE STOREY SIDE EXTENSION. <b>23 CHAPEL ROAD,WARLINGHAM - Action - Objection</b>	
<b>TA/2008/58</b>	RME
FORMATION OF DROPPED KERB AND TWO DISABLED PARKING SPACES. <b>CHURCH OF ST AMBROSE,WARREN PARK,WARLINGHAM – Action – No objection</b>	
<b>TA/2007/816</b>	
EXTENSION TO REAR, TO RE-CONSIDER PRIOR TO THE APPEAL <b>14 RIDLEY ROAD, WARLINGHAM – Action - Objection</b>	
<b>TA/2008/67</b>	RME
CONVERSION OF GARDEN STORE TO HABITABLE ROOM, ERECTION OF SINGLE STOREY LINK TO HOUSE WITH EXTENSION TO GARAGE AND EXTENSION TO MAIN ROOF INCLUDING DORMER WINDOWS TO REAR ROOFSLOPE. <b>2,BROADLANDS DRIVE,WARLINGHAM – Action - Objection</b>	
<b>TA/2008/90</b>	CAH
DEMOLITION OF DWELLINGS. ERECTION OF BUILDING COMPRISING OF 10 FLATS (9 X 2-BED AND 1 X 3-BED), BIN AND CYCLE STORE WITH ASSOCIATED ACCESS AND PARKING. <b>511 513,LIMPSFIELD ROAD,WARLINGHAM – Action - Objection</b>	
<b>TA/2008/109</b>	LS
ERECTION OF 2-STOREY SIDE EXTENSION. <b>2A,MEADWAY,WARLINGHAM – Action - Objection</b>	
<b>TA/2008/127</b>	LW
ERECTION OF PART 2-STOREY/PART SINGLE STOREY REAR EXTENSION, SINGLE STOREY SIDE EXTENSION AND FIRST FLOOR SIDE EXTENSION. <b>10,OVERHILL,WARLINGHAM – Action – No objection</b>	
<b>TA/2008/129</b>	MJB
DEMOLITION OF SINGLE STOREY REAR EXTENSION. ERECTION OF CONSERVATORY TO REAR ELEVATION. <b>23,HARROW ROAD,WARLINGHAM – Action No objection</b>	
<b>TA/2008/98</b>	MJB
DEMOLITION OF GARAGE. ERECTION OF GARAGE. <b>60,SEARCHWOOD ROAD,WARLINGHAM – Action - No Objection</b>	
<b>TA/2008/147</b>	RME
PART CONVERSION OF GARAGE TO HABITABLE ROOM. (CERTIFICATE OF LAWFULNESS FOR A PROPOSED USE) <b>4 CHAPEL ROAD,WARLINGHAM – Action – No comments, plans not avail.</b>	
<b>TA/2008/171</b>	SF
DEMOLITION OF UTILITY LOBBY AND STORE AREA. ERECTION OF SINGLE STOREY FRONT, SIDE AND REAR EXTENSION. <b>58,GRESHAM AVENUE,WARLINGHAM – Action – No objection</b>	
<b>TA/2008/183</b>	CH
ERECTION OF 2-DETACHED 2/3 STOREY DWELLINGS WITH ATTACHED GARAGES AND FORMATION OF ACCESSES TO TYDCOMBE ROAD. <b>GREENHILLS,TYDCOMBE ROAD,WARLINGHAM – Action – No objection</b>	

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**GROUND'S FOR OBJECTIONS:-**

A Situated in MGB/AGLV	D Overcrowding/Overuse	G Increase in house category
B Outside development core	E Development precedent	H Access/Unmade Road
C Unneighbourly development	F Out of character with area	